

3rd June 2019

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Finance and Assets Committee

**To be held on Monday 10th June 2019 at 7pm
at The Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Membership:

Cllr Batchelor (Broadway)	Cllr Pitcher (Broadway)
Cllr Davis (East)	Cllr Ridout, Vice Chairman (West)
Cllr Jolley (Broadway)	Cllr Robbins, Chairman (East)
Cllr Nicklin (West)	

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the Council and its committees, unless excluded owing to the confidential nature of the business.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FSLCC
Town Clerk and Responsible Financial Officer

-
- Election of Committee Chairman**
Members to elect a Committee Chairman.

2. **Election of Committee Vice Chairman**
Members to elect a Committee Vice Chairman.
3. **Apologies for Absence**
To receive and accept apologies, including reason for absence, from those unable to attend.
4. **Declarations of Interest**
To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
5. **Minutes**
5.1 To approve as a correct record, the minutes of the Finance and Assets Committee meeting held on Monday 4th March 2019; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.
5.2 To note any matters arising from the minutes of the Finance and Assets Committee meeting held on Monday 4th March 2019.
6. **Chairman's Announcements**
To note any announcements made by the Chairman.
7. **Questions**
To receive questions from members of the Council submitted in advance.

***Standing Orders will be suspended
to allow for public participation.***

8. **Public Participation**
To enable members of the public to address the Committee with an allowance of three minutes per person regarding any item on the agenda and to receive any petitions and deputations.

***Standing Orders will be reinstated
following public participation.***

9. **Reports from Unitary Authority Members**
To note reports provided which are relevant to this Committee.
10. **Allotments**
To receive and note the minutes from the Tynings Allotment meeting held on 7th March and 9th May 2019 respectively. (See attached).
11. **Terms of Reference**
11.1 Finance and Assets Committee: members are requested to adopt the committee terms of reference for 2019 – 2020. (See attached).

- 11.2 Town Promotion Sub-Committee:** Members are requested to adopt the terms of reference for the Town Promotion Sub-Committee. These are drawn from standing items on their agenda and the paper circulated to members by Cllr Nicklin. **(See attached).**

12. Election to Sub-Committees

- 12.1 To receive nominations and to elect representatives to the Town Promotion Sub-Committee (the Chairman of Finance and Assets to sit on this sub-committee).**

Current membership 2018 - 2019	Membership nominees 2019 - 2020
Cllr Pitcher	Cllr Pitcher
Cllr Robbins	Cllr Robbins
Cllr Fraser	Cllr Fraser
Cllr Batchelor	Cllr Batchelor
Unitary Cllr Jackson	Unitary Cllr Jackson
Melvin Davis	Melvin Davis
Andrew Robinson	<i>Awaiting confirmation</i>
Chris Spender	Chris Spender
Len Turner	Len Turner
Muzib Rahman	<i>Awaiting confirmation</i>
Ann Francis	<i>Awaiting confirmation</i>

- 12.2 To determine if the meetings of the Town Promotion Sub-Committee shall be open or closed. (Standing order 4.4.7 refers).**

13. Financial Information

- 13.1 To note** the reconciliations for February, March and April 2019; the **Chairman to sign** and verify against the bank statements seen. **(See attached).**
- 13.2 To note** the accounts to March 31st 2019 (council year-end) and April 2019 respectively. **(See attached).**
- 13.3 To approve** the list of payments made in February, March and April 2019 respectively, and the **Chairman to sign.** **(See attached).**
- 13.4 To approve** the petty cash schedule to 4th June 2019. **(See attached).**
- 13.5 To note** that the Clerk made internal transfers between the Instant Access Account and the Current Account on:

Date	Amount
04.03.2019	10,000.00
04.03.2019	10,000.00
04.03.2019	500.00
05.03.2019	7,500.00
19.03.2019	5,000.00
02.04.2019	10,000.00
16.04.2019	12,000.00
26.04.2019	15,000.00

Date	Amount
29.04.2019	5,000.00
15.05.2019	40,000.00 – Maverick Industries
17.05.2019	10,000.00
17.05.2019	3,000.00
21.05.2019	1,000.00

13.6 To note the material variances report to March 31st 2019. Financial Regulations 4 4.8 refers. **(See attached).**

14. Clerk's Report

For Members information only.

15. Town Promotion Sub-Committee

To approve the minutes of the Town Promotion Team working group meeting held on 4th March 2019, and to agree all actions contained therein. **(See attached).**

16. To Approve the Annual Regular Payments List

Members are requested to approve the annual regular payments list. **(See attached).**

17. Christmas Lights

To approve the appointment of Wheelers as contractors for the Christmas Lights for a further year. This would be the final extension of the contract and a new tender process for 2020 would start later in the year. Wheelers have agreed to offer the same price as the previous 4 years, of £14,950.00. The Contract was signed in 2015. The Council may on the recommendation of the town clerk, extend the period of Contract annually for a period not exceeding five years. The town clerk recommends a further extension.

18. CCLA Investments

Members are requested to note CCLA Investments as per the council's Treasury Management Policy.

Value Date	Amount
29.03.2019	20000
23.05.2019	30000
04.06.2019	50000
05.06.2019	50000
06.06.2019	25000

19. Service Agreement for GB Heating

The annual service agreement with GB Heating is now due for renewal at a cost of £3,425 + VAT. Details of the service agreement are attached for members approval. **(See attached).**

Members are requested to approve the annual renewal.

20. Grants 2019 - 2020

To approve grant requests.

Small Grants – up to £500. Only one grant per organisation will be given in any one council year and this will be limited to £500 per applicant. The small grant applications can be used for capital projects or project expenditure and in exceptional circumstances may be made to individuals.

Large Grants – up to £2,000. Requests must be for capital expenditure only. Only one grant per organisation will be given in any one council year

See also the summary sheet **(attached)**. The full details of all applications are available, on request, for inspection at the Civic Centre.

Name	App No	Small Grant requested	Large Grant requested	Council Grant	Dewey Trust Grant
Cop Heap Volunteers	1		£1,424.44		
Friends of St George's	2		£2,000		
Griffin Gardeners - Horningsham Primary School	3		£2,000		
Help Counselling Service	4	£300			
The Minster Church of St Denys	5		£2,000		
Multiple Sclerosis Therapy Centre	6		£1,000		
Relate Wiltshire and Somerset	7		£910		
Royal British Legion - Warminster Branch	8	£500			
Sustainable Warminster	9	£340.45			
Touching Tones	10	£465.93			
Warminster Athenaeum	11		£2,000		
Warminster and District Stroke Club	12		£1,500		
Warminster Carnival Committee	13		£3,500		

Name	App No	Small Grant requested	Large Grant requested	Council Grant	Dewey Trust Grant
Warminster Community Fridge	14		£600		
Warminster Dementia Centre- Alzheimer's Support	15	£500			
Warminster Flers Association	16	£500			
Warminster Highbury Youth Football Club	17		£2,000		
Warminster Philharmonic Orchestra	18	£300			
Warminster Town Football	19		£1,000		
We hear you	20		£1,170		
WVCP - Grovelands Countryside and Wildlife Group	21	£500			
Warminster Men's Shed	22		£2000		
Sub Totals		£3,406.38	£23,104.44		
Total requested £26,510.82					
Warminster Community Hub	Budget	6000			
Citizens Advice Bureau	Budget	2000			
Warminster Carnival	Budget	3000			
Warminster Wobble	Budget	3000			
Inspire	Budget	3500			
CCTV request to Dewey Trust					£4,000

21. Defibrillator

Farnfields Solicitors have offered to provide a defibrillator unit and pay for the installation costs on condition the council take responsibility for electricity and checking the unit on a monthly basis. Discussions with South Western Ambulance Service NHS Foundation Trust have suggested the public toilets in central car park as a suitable location for siting a defibrillator. The costs to the council would be minimal. A decision on siting and installation is needed by July. **Members are asked to approve the instillation of a defibrillator and delegate the negotiations on siting etc to the Clerk.**

22. Community Infrastructure Levy (CIL) Funding

Members are requested to put forward any projects that they would like the CIL working group to consider for WTC CIL funding.

23. St Laurence Chapel

The Chairman of the Feoffees of St Laurence Chapel has requested a weekly maintenance programme rather than the current fortnightly grass cut. **Members are requested to approve this change at a cost of £176 pa.**

24. Communications

The members to decide on items requiring a press release and to nominate a speaker for any item on the agenda if required.

Date of next meeting: Monday 2nd September 2019

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

This page has been left blank

Tynings Allotments and Leisure Gardeners Association

Minutes of Meeting

Date/Time Thursday 7 March 2019 at 7pm held in Tynings Pavilion

Attendees.

A Jones (Chair), J Abbott, P Andrews, M Dickins, J Ellison, D Stedman and R Stedman.

Apologies, J Cullen, T Nicklin and D White.

Minutes of the Last Meeting

The Minutes of the last Management Committee meeting held on 7 February 2019 were accepted as a true record of the meeting with one amendment: Expenditure under Treasurer's Report should read electrical items £31.06

Matters Arising.

The new fridge freezer, cleaner's cupboard and lock had been purchased. The extra microwave, filing cabinet, fridge and freezer had been sold.

Jacqui had contacted Bill Parker about planings and he had passed on the request to the local contactor. She would provide them with Robin's and Mike's contact details.

A brief list of facts about the solar panels had been placed on the notice board in the Pavilion.

Item 1 - Plot Managers Report. Jim reported that there were 4 new applicants giving 17 on the waiting list wanting plots including 7 existing plot holders who wished to relocate or add to their plots. Plot 39a would now be re-let although the former tenants would be allowed more time to clear tools from their shed. Some had already been donated and had been given to a young plot holder by the Committee.

During Spring pot holders were expected to be working their plots and this would allow Jim to see which plots continued to be uncultivated.

The water supply would be switched on at the end of March.

An updated contact list of members would be given to Mike.

Item 2 - Treasurers Report. Robin reported that for the period 5 February to 4 March income had been £366.88 and included: bingo (£227.05 profit), rent (£14.50), sale of fridge £40, sale of freezer £40, sale of microwave £10, sale of filing cabinet £5, hall donation (£20) and tea and coffee (£10.33). Expenditure had been £1998.05 and included: solar panel deposit £1,500, new fridge freezer £315, cupboard and lock £51.36 stationary including stamps £28.91 and cleaning including materials £102.78. The Community (Current) Account stood at £8,807.02 and the Business (Deposit) Account was £12,960.78.

Major items in the near future should be the receipt of the grant and final solar panel payment.

Item 3 – Social Events.

Friday 1 March Bingo. The event was very well attended. Those contributing prizes were thanked.

Friday 5 April Bingo. Di would publicise the event. Committee members were again asked if they would consider donating prizes.

Saturday 18 May Plant Sale. Mike would put up a notice asking members to grow plants and seedlings, and donate tools for the sale.

Friday 5 July Allotment Trip to RHS Wisley. The coach had been booked but further details would be published in due course.

Saturday 31 August Produce Show. The schedule of classes to be entered was discussed and adjusted for the children's entries. Ann would arrange a meeting with Mr Cripps to establish if he would pay for the production of the booklet and when he would need a draft copy.

It was agreed that the Management Committee would serve as the Show Committee.

A budget for the Show would be agreed in due course but it was accepted that the benefit the Show gave to members justified it running at a loss.

Di agreed to provide lunch for the judges and helpers.

Refreshments, cake and produce stall, raffle, tool sale and possibly a BBQ would be provided.

Mike would produce a notice listing all the events and would place the Plant Sale and Produce Show in the Journal Upcoming Events section.

Ann would contact Steve Cripps and possible judges for the Handicraft and Homecraft classes. Jacqui would look for a primary school teacher who could judge the children's classes. Mike would contact Bob Green.

For the next meeting Mike would provide a list of the trophies held and other prizes awarded in 2018. For the children the award of low cost engraved cups to be retained by the children would be considered.

Correspondence.

Mike had received correspondence from a member standing down from the Produce Show Committee. He had had an exchange of emails with the Chitterne Parish Clerk and had provided her with our Tenancy Agreement and rules to help them manage their own allotments.

An invitation had been received for a civic service at the Minster. Mike would reply giving our apologies.

Any Other Business.

Robin provided an update on the solar panel installation. The energy certificate had been obtained and a grant awarded by the Council although not yet received. The panels had been installed over the last few days and associated electrical equipment. The system would be commissioned shortly and therefore the installation would be on time to receive government tariffs. The electrical equipment would generate some heat but was safe to touch and operated entirely automatically. Jacqui was thanked for her help with presentation of the bid for a grant.

The Committee were aware of a number of plot holders making complaints about the Committee. As complaints were often not received directly by the Committee members it was very difficult for the Committee to respond. Members should be asked in future to send any complaints to the Committee in writing. It was important that any Committee member represented the views of the Committee as a whole.

It was made clear that the Pavilion could only be used for a donation not for hire. The Pavilion could be used for the sale of items produced by plot holders but not for private profit.

A barrier mat would be purchased for the Pavilion at a cost of £30 and the outside rubber mat removed. Robin would seek to purchase a boot scraper.

The meeting ended at 8.30 pm.

Date of next meeting.

The date of the next meeting will be Thursday 4 April 2019 at 7pm.

Tynings Allotments and Leisure Gardeners Association

Minutes of Meeting

Date/Time Thursday 9 May 2019 at 7pm held in Tynings Pavilion

Attendees.

P Andrews, M Dickins, J Ellison, T Nicklin, D Stedman and R Stedman.

Apologies, J Abbott, J Cullen, A Jones and D White.

Minutes of the Last Meeting

The Minutes of the last Management Committee meeting held on 4 April 2019 were accepted as a true record of the meeting.

Matters Arising.

The lawn mower will be put in the outside shed when the log store has been reorganised. The mower with the loose wheel now works and the other allotment mower will have its bodywork repaired.

Item 1 - Plot Managers Report. Jim reported that there were a number of plots that had not been cultivated. He had tried to contact one plot holder but they appeared to have moved address and the phone number given did not work. It was agreed that this plot would be re-let. Mike will write letters to 3 plot holders giving them one month to cultivate their plots to the required standard or the plots would be re-let. The reason for another plot not being cultivated was accepted by the Committee. There were 21 applicants for plots excluding those from existing plot holders. Jim reported that had repaired one water trough and in due course would fix a tap to another.

Item 2 - Treasurers Report. Robin reported that for the period 3 April to 7 May income had been £590.34 and included: Crafting donation £76, Bingo £466.25, rent £5 and tea/coffee £43.09. Expenditure had been £149.54 and included: cleaning/materials £89.50, lock and chain £10.85, drinks £22, pictures and postcards £13.37, 100 Club £8.40 and plumbing £5.22. This gave a surplus of 440.80 for the month. The Community (Current) Account plus cash in hand totalled £7642.79 and the Business (Deposit) Account stood at £12,960.70. The 100 Club account held £196.80. On payment of the annual draw prize of 24.40 the 100 Club account would be closed.

Item 3 – Social Events.

Saturday 18 May Plant Sale. It was agreed that the timings would be 1030am to 1pm with plants accepted at the pavilion from 9am. The marquee would be put up on Thursday 16 May at 1200 weather permitting. All the arrangements were in hand with float money only required for the plant stall. Mike would put up a notice giving all the details.

Friday June 14 Bingo. This would be the last Bingo before the Autumn. Robin will put up notices.

Friday 5 July Allotment Trip to RHS Wisley. Mike would put up the notice with booking sheets at the Plant Sale. A separate sheet would be available for non-members to sign up as reserves. Payments should be to the Treasurer with the applicant's name on the envelope.

Saturday 31 August Produce Show. The schedule of classes to be entered will be forwarded to Steve by Ann next week. A number of judges were still to be finalised and the schedule would show that they are to be nominated. Jim would arrange a week with Steve when the annual plot judging would take place and Mike will advertise the dates. Pat would place the Sale on Facebook.

Di gave the following booking dates for the pavilion: 31 May late afternoon, 1 June all day, 5 June 2-530pm, 14 June Bingo and 15 June Horatio's Garden. It was expected that there will be an application for a booking for MacMillan on 28 September.

Item 4 - Car Park Fence. It was agreed that Mike would purchase some new fence posts to rebuild the fence on one side of the car park and at the end of the grass area. The cost was expected to be about £30

Correspondence.

Mike reported that there had been no correspondence.

Any Other Business.

A spray can would be purchased to mark out car parking lines in front of the pavilion.

Photos had been placed on the pavilion walls. Two more would be put up and the photos in each replaced monthly by Pat.

Tony gave the deadline for grants to the area board although this time it was not thought necessary to bid.

In answer to a question, Robin explained that the first payment for the solar panels was expected in June

The meeting ended at 7.53 pm.

Date of next meeting.

The date of the next meeting will be Thursday 13 June 2019 at 7pm.

This page has been left blank

Terms of Reference

Finance and Assets Committee

The Finance and Assets Committee manages the Town Council's budgets to ensure all expenditure is authorised where necessary and income is collected. The Committee manages the assets of the town that the Council owns or manages, including Dewey House, Warminster Civic Centre, the obelisk, War Memorial, Yeates meadow, Minster closed churchyard, Boreham Cemetery, Ashley Place amenity space, the allotments and any other asset not managed by the Devolved Services and Assets Committee

1. Membership

Seven elected Members.

2. Delegated Business

The Committee has delegated authority to deal with the following matters to conclusion:

2.1 All financial matters

2.1.1 Monthly Management Accounts.

2.1.2 To receive reports of paid invoices for goods and services.

2.1.3 Draft budget for submission to Full Council for decision.

2.2 To form sub-committees or “task and finish” working groups as required. To determine the terms of reference, schedule of meetings and whether the meeting is open to the public or closed.

2.3 Specific matters referred by Full Council.

2.4 Allocation of grants within the agreed criteria and budget of the Town Council.

2.5 Agree and manage maintenance contracts and budgets for all services and assets owned by the Town Council.

2.6 To act as a Tender Committee as and when necessary and to report the outcome of any tendering procedure to Full Council.

2.7 Administration, maintenance and use of all buildings and public spaces that the Town Council owns and which are in use.

2.8 Receive petitions and deputations from members of the public or any organisation relevant to the work of the committee.

Finance and Assets Committee continued

3. Referred Business

The Committee may consider and state to Full Council on the following matters:

- 3.1 Allocation of grants within the agreed criteria and budget of the Town Council.
- 3.2 Budget estimates, to be prepared no later than November of each year.
- 3.3 Monitor income and expenditure within the budget estimates approved by Full Council and make necessary recommendations.
- 3.4 Review the Town's Council's Financial Regulations as necessary.
- 3.5 Any other matters referred to the Finance and Assets Committee by Full Council that are not within their terms of reference.

Terms of Reference

Town Promotion Sub-Committee

The Town Promotion Sub-Committee meets to consider how to promote the town as a place to live, work and enjoy. This shall include consideration of events, publicity and marketing and the promotion of the town as a destination for visitors.

1. Membership

- 1.1 Four elected Members.
- 1.2 Co-opted non-members as appropriate.

2. Delegated Business

- 2.1 The sub-committee will agree an annual calendar of Town Council events. This will include dates and budget cost. All expenditure for such events will be referred to The Finance and Asset Committee for approval.
- 2.2 A member of the Town Promotion sub-committee shall chair all Town Council events.
- 2.3 The Mayor and members of the Town Promotion Sub-committee will be invited to attend the post-mortem reports into Town Council events in order to ascertain the performance and suitability of the event for future support. All hours worked by staff including the time-off-in-lieu which is taken shall be included in the report.

3. Referred Business

- 2.1 To consider and make recommendations to the Finance and Assets Committee on any matters relating to promotion of the town and any matters referred to the Sub-Committee by the Finance and Assets Committee or Full Council.

This page has been left blank

Bank Reconciliation Statement as at: 28/02/2019 for Cash Book 1 Current/Instant Access Bank A/

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Current Account	28/02/2019	424	788,655.89
Instant Access Account	28/02/2019	39	5,000.00
			<u>793,655.89</u>
Unpresented Cheques (Minus)		Amount	
12/10/2018 109551 Warminster Community Hub		6,000.00	
12/02/2019 109563 Petty Cash		214.09	
12/02/2019 109564 J & K Burton		37.20	
12/02/2019 109565 Wiltshire Council		21.00	
			<u>6,272.29</u>
			787,383.60
Receipts not Banked/Cleared (Plus)			
			<u>0.00</u>
			787,383.60
	Balance per Cash Book is :-		787,383.60
	Difference is :-		0.00

Bank Reconciliation Statement as at: 31/03/2019 for Cash Book 1 Current/Instant Access Bank A/

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	31/03/2019	46	5,000.00
Current Account	31/03/2019	427	704,588.90
			<u>709,588.90</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
12/02/2019 109563 Petty Cash		214.09	
			<u>214.09</u>
			709,374.81
<u>Receipts not Banked/Cleared (Plus)</u>			
			<u>0.00</u>
			709,374.81
		Balance per Cash Book is :-	709,374.81
		Difference is :-	0.00

Bank Reconciliation Statement as at: 30/04/2019 for Cash Book 1 Current/Instant Access Bank A/

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	30/04/2019	57	5,000.00
Current Account	30/04/2019	429	1,113,692.12
			<u>1,118,692.12</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>0.00</u>
			1,118,692.12
<u>Receipts not Banked/Cleared (Plus)</u>			
			<u>0.00</u>
			1,118,692.12
		Balance per Cash Book is :-	1,118,692.12
		Difference is :-	0.00

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

098799_059 1/ 10 00008 68275 13521 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	53,768.72
Payments Out	53,768.72
Closing Balance	5,000.00

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

1 February to 28 February 2019

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

91001000 35

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
31 Jan 19	BALANCE BROUGHT FORWARD			5,000.00
01 Feb 19	DD AVIVA	1,407.51		
	DD WATER2BUSINESS	502.69		
	DD WATER2BUSINESS	32.00		
	DD WATER2BUSINESS	11.78		
	DD WATER2BUSINESS	1,917.50		
	DD WATER2BUSINESS	255.50		
	CR Hervin Robin			
	J71 P508 LODGE REN		329.98	
	BP WARM&VILL DE			
	WVDT MAP		1,000.00	
	TFR TRANSFER 21136496		2,797.00	5,000.00
02 Feb 19	BP FRICKER&ROSSITER			
	FRICKER STALL		25.00	
	TFR TRANSFER 21136496	25.00		5,000.00
05 Feb 19	CR MV- 17760605 -3101		5.65	
	BP DANNY DONKEY &PALS			
	05 05 19	50.00		
	BP 1ST METROLOCKSMITH			
	34652	126.96		
	BP AMAZON BUSINESS			
	11538	9.95		
	BP AMAZON BUSINESS			
	24581	12.34		
	BP COMPLETE FIRE SERV			
	100005659	140.88		
	BP DCK BEAVERS LTD			
	TPC8394	914.88		
	BALANCE CARRIED FORWARD			3,750.64

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Effective from 1 August 2017

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card outside the UK, your statement will show where the transaction took place, the amount spent in foreign currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any debit card payments in a foreign currency (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For foreign currency transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of hsbc.co.uk or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a foreign currency we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

The following references apply to all customers

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to hsbc.co.uk.

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from outside the UK, please call us on **44 1442 422 929**.

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

1 February to 28 February 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 36

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			3,750.64
BP	DIVERSIFIED			
	094647	192.00		
BP	TOM DOMMETT			
	17.01.19 EXPENSES	141.60		
BP	DORMA UK LTD			
	224548	1,748.41		
BP	FIONA C FOX			
	WTC EXPENSES	133.95		
BP	GB HEATING			
	0710L	151.20		
TFR	404523 21136496			
	INTERNET TRANSFER		5,000.00	
BP	HEALTHMATIC LTD			
	8883	3,540.00		
BP	MOVIOLA LTD			
	16.01.19	135.60		
BP	OFFICE RIGHT			
	55546/45/02049	35.47		
BP	ROUNDSTONE VENDING			
	26342	52.00		
BP	VIBE TELECOM			
	TVL1864	327.89		
BP	WADWORTH			
	SI 0402423	180.00		
BP	AMAZON BUSINESS			
	24383365	20.99		
BP	AMAZON BUSINESS			
	5751535	8.95		
BP	DESIGNER MARK			
	2059	140.00		
TFR	404523 21136496			
	INTERNET TRANSFER		10,000.00	
BP	IDVERDE			
	GM765392/93/497/98	6,188.78		
BP	NISBETS			
	18330231	32.98		
BP	OFFICE RIGHT			
	56741	160.03		
BP	ROUNDSTONE CAT			
	39700	177.60		
BP	WIRED PUBLISHING			
	1128561	192.00		
BP	DENTONS			
	701329A	3,360.00		
	BALANCE CARRIED FORWARD			1,831.19

1 February to 28 February 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 37

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			1,831.19
	CR DR P A JONES			
	DR PAULINE JONES		94.50	
06 Feb 19	TFR TRANSFER 21136496		3,074.31	5,000.00
	CR MV- 17760605 -0202		41.15	
	CR MV- 17760605 -0302		50.97	
	CR MV- 17760605 -0102		97.20	
	TFR TRANSFER 21136496	189.32		5,000.00
07 Feb 19	CR GREENWOOD SJ & WL			
	RAINBOW GLASS		25.00	
	TFR TRANSFER 21136496	25.00		5,000.00
08 Feb 19	BP HMRC January 2019			
	HMRC			
	BIB BACS PAYMENT	4,535.14		
	DD GOCARDLESS	16.50		
	CR WARMINSTER & K9QF			
	WARMINSTER & DISTR		600.00	
	CR POOLMAN K			
	KPBUSYBUTTONS		25.00	
	TFR TRANSFER 21136496		3,926.64	5,000.00
10 Feb 19	CR The WOLT Ltd			
	WOLT		25.00	
	TFR TRANSFER 21136496	25.00		5,000.00
11 Feb 19	DD SGW PAYROLL LTD	79.14		
	TFR TRANSFER 21136496		79.14	5,000.00
12 Feb 19	CHQ 109562	42.00		
	BP MF (SUPPORT)			
	COPHEAP HALL HIRE		210.00	
	TFR TRANSFER 21136496	168.00		5,000.00
13 Feb 19	CR MV- 17760605 -0802		6.50	
	CR MV- 17760605 -0902		11.75	
	CR CASH IN P.O. FEB13			
	6-10 THE MAL@12:24		1,268.50	
	DR CHARGE			
	AUTO TRANSFER	20.00		
	TFR TRANSFER 21136496	1,266.75		5,000.00
14 Feb 19	CR MV- 21574633 -1102		3.00	
	CR DEVERILL J & J			
	MARLOWESMAKES		25.00	
	TFR TRANSFER 21136496	28.00		5,000.00
15 Feb 19	CR CHQ IN AT 407080		1,027.56	
	CR LLOYDS PHARMACY		168.00	
	CR MV- 21574633 -1202		6.99	
	DD TIMICO/KECONNECT	874.58		
	DD WILTSHIRE COUNCIL	288.00		
	BALANCE CARRIED FORWARD			5,039.97

1 February to 28 February 2019

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 38

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,039.97
17 Feb 19	TFR TRANSFER 21136496	39.97		5,000.00
	BP DEB'S DANCE			
	WCC2988		94.50	
	BP DEB'S DANCE			
	WCC3013		126.00	
19 Feb 19	TFR TRANSFER 21136496	220.50		5,000.00
	DD S/LINE 47426462	33.29		
	DD S/LINE 47402448	18.08		
	DD OFFICE EVOLUTION	243.73		
	DD BOOKER LTD -BK	117.34		
	CR CHRISTOPHER EACOTT			
	RIDIC RICH - SITP		25.00	
20 Feb 19	TFR TRANSFER 21136496		387.44	5,000.00
	CR MV- 17760605 -1602		10.00	
	CR MV- 17760605 -1702		55.80	
	CR MV- 21574633 -1502		205.10	
	DD WEST MERCIA ENERGY	426.17		
21 Feb 19	TFR TRANSFER 21136496		155.27	5,000.00
	DD VWFS UK LIMITED	32.12		
	DR TOTAL CHARGES			
	TO 30JAN2019	52.49		
22 Feb 19	TFR TRANSFER 21136496		84.61	5,000.00
	DD GOCARDLESS	24.00		
	DD GOCARDLESS	24.00		
	DD GOCARDLESS	576.00		
	CR CASH IN P.O. FEB22			
	6-10 THE MAL@12:34		601.80	
	CR Coates Carol			
	STALLFEESPRING5/05		25.00	
25 Feb 19	TFR TRANSFER 21136496	2.80		5,000.00
	DD VWFS UK LIMITED	383.14		
	DD BOC MANCHESTER ACC	31.86		
	CR D Cary			
	D CARY BAG-SEE		25.00	
26 Feb 19	TFR TRANSFER 21136496		390.00	5,000.00
	CR CHQ IN AT 407080		173.00	
	CR MV- 17760605 -2102		25.35	
	DD GOCARDLESS	200.76		
	CR F F			
	FALLON INV WCC3054		126.00	
27 Feb 19	TFR TRANSFER 21136496	123.59		5,000.00
	CR MV- 17760605 -2202		45.75	
	CR MV- 17760605 -2302		84.10	
	CR MV- 17760605 -2402		101.95	
	BALANCE CARRIED FORWARD			5,231.80

1 February to 28 February 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 39

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,231.80
	BP LGPS Feb 19			
	WC PENSION FUND			
	BIB BACS PAYMENT	5,210.38		
	BP Payroll Feb 19			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	15,469.63		
	BP MF (SUPPORT)			
	MF MARKETING		25.00	
	TFR TRANSFER 21136496		20,423.21	5,000.00
28 Feb 19	CR WEIGHT WATCHERS UK		168.00	
	CR ROCK CHOIR LIMITED		210.00	
	CR LLOYDS PHARMACY		42.00	
	CR THE AVENUE SURGERY		84.00	
	DD HILLS WASTE SOLUTI	432.98		
	CR S Waldron			
	WCC3007		126.00	
	CR BRIMBLECOMBE J			
	K CUSTOM SITP		25.00	
	TFR TRANSFER 21136496	222.02		5,000.00
28 Feb 19	BALANCE CARRIED FORWARD			5,000.00

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34%



Statements

[Back to Select Statement](#) [Help](#) [Print](#)

View Statement

Account name: WARM TOWN CNL

Sort code: 404523

Account type: BUSINESS A/C

Account number: 91001000

Statement date: 28 Feb 2019

Sheets: 35-39

[Previous Statement](#) [Recent Transactions](#)

Currently viewing sheets 35-37

Go to Sheet [38-39](#)

Date	Type	Description	Paid out (£)	Paid in (£)	Balance (£)
31 Jan 2019		Balance brought forward			5000.00
01 Feb 2019	DD	AVIVA	1407.51		
01 Feb 2019	DD	WATER2BUSINESS	502.69		
01 Feb 2019	DD	WATER2BUSINESS	32.00		
01 Feb 2019	DD	WATER2BUSINESS	11.78		
01 Feb 2019	DD	WATER2BUSINESS	1917.50		
01 Feb 2019	DD	WATER2BUSINESS	255.50		
01 Feb 2019	CR	Hervin Robin J71 P508 LODGE REN		329.98	
01 Feb 2019	BP	WARM&VILL DE WVDT MAP		1000.00	
01 Feb 2019	TFR	TRANSFER 21136496		2797.00	5000.00
02 Feb 2019	BP	FRICKER&ROSSITER FRICKER STALL		25.00	
02 Feb 2019	TFR	TRANSFER 21136496	25.00		5000.00
05 Feb 2019	CR	MV- 17760605 -3101		5.65	
05 Feb 2019	BP	DANNY DONKEY & PALS 05 05 19	50.00		
05 Feb 2019	BP	1ST METROLOCKSMITH 34652	126.96		
05 Feb 2019	BP	AMAZON BUSINESS 11538	9.95		
05 Feb 2019	BP	AMAZON BUSINESS 24581	12.34		
05 Feb 2019	BP	COMPLETE FIRE SERV 100005659	140.88		
05 Feb 2019	BP	DCK BEAVERS LTD TPC8394	914.88		
End Of Sheet 35					
05 Feb 2019	BP	DIVERSIFIED 094647	192.00		
05 Feb 2019	BP	TOM DOMMETT 17.01.19 EXPENSES	141.60		
05 Feb 2019	BP	DORMA UK LTD 224548	1748.41		
05 Feb 2019	BP	FIONA C FOX WTC EXPENSES	133.95		
05 Feb 2019	BP	GB HEATING 0710L	151.20		

05 Feb 2019	TFR	404523 21136496 INTERNET TRANSFER	5000.00	
05 Feb 2019	BP	HEALTHMATIC LTD 8883	3540.00 ✓	
05 Feb 2019	BP	MOVIOLA LTD 16.01.19	135.60 ✓	
05 Feb 2019	BP	OFFICE RIGHT 55546/45/02049	35.47 ✓	
05 Feb 2019	BP	ROUNDSTONE VENDING 26342	52.00 ✓	
05 Feb 2019	BP	VIBE TELECOM TVL1864	327.89 ✓	
05 Feb 2019	BP	WADWORTH SI 0402423	180.00 ✓	
05 Feb 2019	BP	AMAZON BUSINESS 24383365	20.99 ✓	
05 Feb 2019	BP	AMAZON BUSINESS 5751535	8.95 ✓	
05 Feb 2019	BP	DESIGNER MARK 2059	140.00 ✓	
05 Feb 2019	TFR	404523 21136496 INTERNET TRANSFER	10000.00 ✓	
05 Feb 2019	BP	IDVERDE GM765392/93/497/98	6188.78 ✓	
05 Feb 2019	BP	NISBETS 18330231	32.98 ✓	
05 Feb 2019	BP	OFFICE RIGHT 56741	160.03 ✓	
05 Feb 2019	BP	ROUNDSTONE CAT 39700	177.60 ✓	
05 Feb 2019	BP	WIRED PUBLISHING 1128561	192.00 ✓	
05 Feb 2019	BP	DENTONS 701329A	3360.00 ✓	

End Of Sheet 36

05 Feb 2019	CR	DR P A JONES DR PAULINE JONES <i>WCC3052</i>	94.50 ✓	
05 Feb 2019	TFR	TRANSFER 21136496	3074.31 ✓	5000.00
06 Feb 2019	CR	MV- 17760605 -0202	41.15 ✓	
06 Feb 2019	CR	MV- 17760605 -0302	50.97 ✓	
06 Feb 2019	CR	MV- 17760605 -0102	97.20 ✓	
06 Feb 2019	TFR	TRANSFER 21136496	189.32 ✓	5000.00
07 Feb 2019	CR	GREENWOOD SJ & WL RAINBOW GLASS	25.00 <i>51p</i>	
07 Feb 2019	TFR	TRANSFER 21136496	25.00 ✓	5000.00
08 Feb 2019	BP	HMRC January 2019 HMRC BIB BACS PAYMENT	4535.14 ✓	
08 Feb 2019	DD	GOCARDLESS	16.50 ✓	
08 Feb 2019	CR	WARMINSTER & K9QF WARMINSTER & DiSTR	600.00 ✓	
08 Feb 2019	CR	POOLMAN K KPBUSYBUTTONS	25.00 <i>51p</i>	
08 Feb 2019	TFR	TRANSFER 21136496	3926.64 ✓	5000.00
10 Feb 2019	CR	The WOLT Ltd WOLT	25.00 <i>51p</i>	
10 Feb 2019	TFR	TRANSFER 21136496	25.00 ✓	5000.00
11 Feb 2019	DD	SGW PAYROLL LTD	79.14 ✓	
11 Feb 2019	TFR	TRANSFER 21136496	79.14 ✓	5000.00

05/03/2019

Statements: HSBC Bank UK

12 Feb 2019	CHQ	109562	42.00 ✓		
12 Feb 2019	BP	MF (SUPPORT) COPHEAP HALL HIRE <i>WCC3012</i>		210.00 ✓	
12 Feb 2019	TFR	TRANSFER 21136496	168.00 ✓		5000.00
13 Feb 2019	CR	MV- 17760605 -0802		6.50 ✓	
13 Feb 2019	CR	MV- 17760605 -0902		11.75 ✓	
13 Feb 2019	CR	CASH IN P.O. FEB13 6-10 THE MAL@12:24		1268.50 ✓	
13 Feb 2019	DR	CHARGE AUTO TRANSFER	20.00 ✓		
13 Feb 2019	TFR	TRANSFER 21136496	1266.75 ✓		5000.00
14 Feb 2019	CR	MV- 21574633 -1102		3.00 ✓ <i>clear</i>	
14 Feb 2019	CR	DEVERILL J & J MARLOWESMAKES		25.00 ✓ <i>5/10</i>	
14 Feb 2019	TFR	TRANSFER 21136496	28.00 ✓		5000.00
15 Feb 2019	CR	CHQ IN AT 407080		1027.56 ✓	
15 Feb 2019	CR	LLOYDS PHARMACY <i>WCC3029/3032</i>		168.00 ✓	
15 Feb 2019	CR	MV- 21574633 -1202		6.99 ✓ <i>5000.00</i>	
15 Feb 2019	DD	TIMICO/KECONNECT	874.58 ✓		
15 Feb 2019	DD	WILTSHIRE COUNCIL	288.00 ✓		
15 Feb 2019		Balance carried forward			5039.97

End Of Sheet 37

Date	Type	Description	Paid out (£)	Paid in (£)	Balance (£)
------	------	-------------	--------------	-------------	-------------

[Back to Top](#)

[Please click here for more information on interest rates applicable to your acc](#) [Previous Statement](#) [Recent Transactions](#)

Download

If you wish to download the displayed data to a financial software package please choose an option below and select **Download**.

☐ Transaction Download **Select file format:** Please select file format ▼ ☐ Select to download as 'zip' file

OR

☐ Statement Download PDF

[Download](#)

Don't have Adobe PDF Reader? [Download Adobe Reader](#)

[HSBC UK Customer Legal Information and Privacy Notice](#) [Security](#) [Careers at HSBC](#)

© Copyright HSBC Group. All rights reserved. No endorsement or approval of any third parties or their advice, opinions, information, products or services is expressed or implied by any information on this Site or by any hyperlinks to or from any third party websites or pages. Your use of this website is subject to the terms and conditions governing it. Please read these terms and conditions before using the website.



Statements

[Back to Select Statement](#) [Help](#) [Print](#)

View Statement

Account name: WARM TOWN CNL

Sort code: 404523

Account type: BUSINESS A/C

Account number: 91001000

Statement date: 28 Feb 2019

Sheets: 35-39

[Previous Statement](#) [Recent Transactions](#)

Currently viewing sheets 38-39

Go to Sheet [35-37](#)

Date	Type	Description	Paid out(£)	Paid in(£)	Balance(£)
15 Feb 2019		Balance brought forward			5039.97
15 Feb 2019	TFR	TRANSFER 21136496	39.97 ✓		5000.00
17 Feb 2019	BP	DEB'S DANCE WCC2988		94.50 ✓	
17 Feb 2019	BP	DEB'S DANCE WCC3013		126.00 ✓	
17 Feb 2019	TFR	TRANSFER 21136496	220.50 ✓		5000.00
19 Feb 2019	DD	S/LINE 47426462	33.29 ✓		
19 Feb 2019	DD	S/LINE 47402448	18.08 ✓		
19 Feb 2019	DD	OFFICE EVOLUTION	243.73 ✓		
19 Feb 2019	DD	BOOKER LTD -BK	117.34 ✓		
19 Feb 2019	CR	CHRISTOPHER EACOTT RIDIC RICH - SITP		25.00 ✓ <i>SLP</i>	
19 Feb 2019	TFR	TRANSFER 21136496		387.44 ✓	5000.00
20 Feb 2019	CR	MV- 17760605 -1602		10.00 ✓	
20 Feb 2019	CR	MV- 17760605 -1702		55.80 ✓	
20 Feb 2019	CR	MV- 21574633 -1502		205.10 ✓ <i>KN HIZL</i>	
20 Feb 2019	DD	WEST MERCIA ENERGY	426.17 ✓		
20 Feb 2019	TFR	TRANSFER 21136496		155.27 ✓	5000.00
21 Feb 2019	DD	VWFS UK LIMITED	32.12 ✓		
21 Feb 2019	DR	TOTAL CHARGES TO 30JAN2019	52.49 ✓		
21 Feb 2019	TFR	TRANSFER 21136496		84.61 ✓	5000.00
22 Feb 2019	DD	GOCARDLESS	24.00 ✓		
22 Feb 2019	DD	GOCARDLESS	24.00 ✓		
22 Feb 2019	DD	GOCARDLESS	576.00 ✓		
22 Feb 2019	CR	CASH IN P.O. FEB22 6-10 THE MAL@12:34		601.80 ✓	
22 Feb 2019	CR	Coates Carol STALLFEESPRING5/05		25.00 ✓ <i>SLP</i>	
22 Feb 2019	TFR	TRANSFER 21136496	2.80 ✓		5000.00

05/03/2019

Statements: HSBC Bank UK

25 Feb 2019	DD	VWFS UK LIMITED	383.14 ✓		
25 Feb 2019	DD	BOC MANCHESTER ACC	31.86 ✓		
25 Feb 2019	CR	D Cary D CARY BAG-SEE		25.00 ✓	510.00
25 Feb 2019	TFR	TRANSFER 21136496		390.00 ✓	5000.00
26 Feb 2019	CR	CHQ IN AT 407080		173.00 ✓	
26 Feb 2019	CR	MV- 17760605 -2102		25.35 ✓	
26 Feb 2019	DD	GOCARDLESS	200.76 ✓		
26 Feb 2019	CR	F F FALLON INV WCC3054		126.00 ✓	
26 Feb 2019	TFR	TRANSFER 21136496	123.59 ✓		5000.00
27 Feb 2019	CR	MV- 17760605 -2202		45.75 ✓	
27 Feb 2019	CR	MV- 17760605 -2302		84.10 ✓	
27 Feb 2019	CR	MV- 17760605 -2402		101.95 ✓	

End Of Sheet 38

27 Feb 2019	BP	LGPS Feb 19 WC PENSION FUND BIB BACS PAYMENT	5210.38 ✓		
27 Feb 2019	BP	Payroll Feb 19 BIB MULTIPLE BENEF BIB BACS PAYMENT	15469.63 ✓		
27 Feb 2019	BP	MF (SUPPORT) MF MARKETING		25.00 ✓	510.00
27 Feb 2019	TFR	TRANSFER 21136496		20423.21 ✓	5000.00
28 Feb 2019	CR	WEIGHT WATCHERS UK WCC		168.00 ✓	
28 Feb 2019	CR	ROCK CHOIR LIMITED WCC3057		210.00 ✓	
28 Feb 2019	CR	LLOYDS PHARMACY WCC3057		42.00 ✓	
28 Feb 2019	CR	THE AVENUE SURGERY WCC3064		84.00 ✓	
28 Feb 2019	DD	HILLS WASTE SOLUTI	432.98 ✓		
28 Feb 2019	CR	S Waldron WCC3007		126.00 ✓	
28 Feb 2019	CR	BRIMBLECOMBE J K CUSTOM SITP		25.00 ✓	510.00
28 Feb 2019	TFR	TRANSFER 21136496	222.02 ✓		5000.00
28 Feb 2019		Balance carried forward			5000.00

End Of Sheet 39

Date	Type	Description	Paid out (£)	Paid In (£)	Balance (£)
------	------	-------------	--------------	-------------	-------------

[Back to Top](#)

[Please click here for more information on interest rates applicable to your acc](#) [Previous Statement](#) [Recent Transactions](#)

Download

If you wish to download the displayed data to a financial software package please choose an option below and select **Download**.

☐ Transaction Download **Select file format:** Please select file format ▼ ☐ Select to download as 'zip' file

OR

☐ Statement Download PDF

[Download](#)

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

021292_090 7/ 14 00006 122561 24069 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	114,557.69
Payments Out	114,557.69
Closing Balance	5,000.00

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

1 March to 31 March 2019

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

91001000 40

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
28 Feb 19	BALANCE BROUGHT FORWARD			5,000.00
01 Mar 19	CR GOODING NATHANIEL		460.63	
	BP Gooding Feb Pay			
	GOODING NATHANIEL			
	BIB BACS PAYMENT	460.63		
	DD WESSEX LIFT CO	118.50		
	DD AVIVA	1,407.51		
	DD WATER2BUSINESS	32.00		
	DD WATER2BUSINESS	1,917.50		
	DD WATER2BUSINESS	200.50		
	SO HUNOT HR	240.00		
	CR Hervin Robin			
	J71 P508 LODGE REN		329.98	
	CR PROGRESS PHY LTD		126.00	
	PROGPYS WCC3004		3,460.03	
	TFR TRANSFER 21136496		302.40	5,000.00
04 Mar 19	CR NHS BLOOD TRANSPLA			
	DD PUBLIC WORKS LOANS			
	FIRST PAYMENT	19,800.89		
	TFR 404523 21136496		10,000.00	
	INTERNET TRANSFER		10,000.00	
	TFR 404523 21136496			
	INTERNET TRANSFER			
	BP AMAZON BUSINESS			
	110746	4.99		
	BP AMAZON BUSINESS			
	23136	16.47		
	BALANCE CARRIED FORWARD			5,480.05

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Effective from 1 August 2017

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card outside the UK, your statement will show where the transaction took place, the amount spent in foreign currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any debit card payments in a foreign currency (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For foreign currency transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of hsbc.co.uk or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a foreign currency we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

The following references apply to all customers

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to hsbc.co.uk.

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from outside the UK, please call us on **44 1442 422 929**.

1 March to 31 March 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 41

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,480.05
	BP AMAZON BUSINESS 8903558	7.78		
	BP AMAZON BUSINESS 2832364	7.00		
	BP ALL DRAINAGE SERVI 2149	540.00		
	BP ALL DRAINAGE SERVI 2212	780.00		
	BP COATES & PARKER 41788	285.82		
	BP COLBOURNETROPHIES 105785	142.00		
	BP DCK BEAVERS LTD TPC8399	313.14		
	BP GB HEATING 0717L/0730L	1,468.80		
	BP JRB ENTERPRISE LTD 19411	297.60		
	BP BRANDI MCKENNA SIA LICENCE CCTV	220.00		
	BP NBB LTD 124070	1,344.60		
	BP OFFICE RIGHT 56848	5.87		
	CR South West Wiltshi INV NO WCC3080 ✓		52.50	
	BP LANGRIDGE L The Wicked Chilli		25.00	
	TFR 404523 21136496 INTERNET TRANSFER		500.00	
	BP VICTORIA HERRIOTT 01 02 BACK PAY	229.51		
	CR C Schild SPRING IN PARK		25.00	
05 Mar 19	TFR TRANSFER 21136496		4,559.57	5,000.00
	CR MV- 17760605 -2802		4.95	
	BP PLAYSAFETY LTD 40111	813.78		
	BP CHARLES SAUNDERS 102636	362.68		
	BP TOTAL FLOOR CARE 52260	76.80		
	BP TTS GROUP LTD DE5598206	443.94		
	BALANCE CARRIED FORWARD			3,307.75

1 March to 31 March 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 42

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			3,307.75
	BP WARMINSTER FLEURS 2019	40.00		
	BP WALC WALC3583	78.00		
	BP WESSEX LIFTS 265902	146.83		
	TFR 404523 21136496 INTERNET TRANSFER		7,500.00	
	BP WHEELERS 963436	6,367.26		
06 Mar 19	TFR TRANSFER 21136496		824.34	5,000.00
	CR MV- 17760605 -0303		6.85	
	CR MV- 17760605 -0103		19.00	
	CR MV- 17760605 -0203		45.95	
	CR WILTSHIRE COUNCIL 2874/55	155.80	84.00	
07 Mar 19	TFR TRANSFER 21136496			5,000.00
	CR WILTSHIRE COUNCIL 3056		84.00	
	BP WPP			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	137.20		
08 Mar 19	TFR TRANSFER 21136496		53.20	5,000.00
	BP HMRC Feb 19			
	HMRC	4,268.50		
	BIB BACS PAYMENT			
	CR WARMINSTER & K9QF 1005-202		600.00	
	WARMINSTER & DISTR		3,668.50	5,000.00
11 Mar 19	TFR TRANSFER 21136496			
	BP WARMFESTI			
	WCC3095		33.60	
	BP WARM&VILL DE			
	WVCP-WCC2984/3055		75.60	
12 Mar 19	TFR TRANSFER 21136496	109.20		5,000.00
	CR WORKMAN CPAN 3046		63.00	
	CR MV- 17760605 -0703		12.40	
	DD WEST MERCIA ENERGY	582.76		
	CR New Road Service S			
	REAL COACH 3028		130.00	
	CR Tea and Sympathy F			
	WCC3083		42.00	
13 Mar 19	TFR TRANSFER 21136496		335.36	5,000.00
	CR MV- 17760605 -0803		20.20	
	CR MV- 17760605 -0903		38.30	
	DR CHARGE	20.00		
	AUTO TRANSFER			
	BALANCE CARRIED FORWARD			5,038.50

1 March to 31 March 2019

Your Statement

Account Name

Warminster Town Council

Sortcode 40-45-23 Account Number 91001000 Sheet Number 43

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,038.50
14 Mar 19	TFR TRANSFER 21136496	38.50		5,000.00
	CR WILTSHIRE HEALTH A		260.00	
	DD SGW PAYROLL LTD	77.16		
15 Mar 19	TFR TRANSFER 21136496	182.84		5,000.00
	CR LLOYDS PHARMACY		31.50	
	CR MV- 21574633 -1203 ✓		5.00	
	DD TIMICO/KECONNECT	477.19		
	DD WILTSHIRE COUNCIL	288.00		
16 Mar 19	TFR TRANSFER 21136496		728.69	5,000.00
	BP DEB'S DANCE			
	WCC3074 ✓		157.50	
18 Mar 19	TFR TRANSFER 21136496	157.50		5,000.00
	DD SGW PAYROLL LTD	30.00		
	DD SE GAS LIMITED	2,369.83		
	CR CASH IN P.O. MAR18			
	6-10 THE MAL@13:58		1,521.50	
	CR BUSY BEES PRE			
	BUSY BEES PRE SCH		25.00	
19 Mar 19	TFR TRANSFER 21136496		853.33	5,000.00
	CR WESTBURY TOWN COUN		8,626.77	
	DD S/LINE 51098989	34.80		
	DD S/LINE 51166276	20.04		
	DD OFFICE EVOLUTION	259.71		
	DD BOOKER LTD -BK	350.49		
	BP AHEADFORPR			
	0438/0439	750.00		
	BP AMAZON BUSINESS			
	3472	54.99		
	BP AMAZON BUSINESS			
	9959524	19.78		
	BP AMAZON BUSINESS			
	9959524	8.99		
	BP ASHTON FARMS			
	1067030	118.30		
	BP COATES & PARKER			
	41857	33.12		
	BP DENTONS			
	701329/701329	3,424.80		
	BP DESIGNER MARK			
	2063	500.00		
	BP GB HEATING			
	0751L	72.00		
	BP IDVERDE			
	766256/255/227/2	6,464.07		
	BALANCE CARRIED FORWARD			1,715.68

1 March to 31 March 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 44

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			1,715.68
	BP MIRAGE SIGNS 34560	288.00		
	BP METHOD PUBLISHING 791733	168.00		
	BP MOVIOLO LTD 21.03.19	140.70		
	BP NISBETS 18518001/64449	124.18		
	BP OFFICE RIGHT 57304	383.09		
	BP ROUNDSTONE VENDING 26457	122.00		
	BP REDPIN PUBLISHING 42908	156.00		
	TFR 404523 21136496 INTERNET TRANSFER		5,000.00	
	BP THE WARMINSTER WAY 3595	130.00		
	BP WCR SLA 1ST QTR 19 20	2,500.00		
	BP WHEELERS 963876	1,200.00		
	BP WILTSHIRE C/TAX 90324825	56.12		
	BP DCK BEAVERS LTD OUTSTANDING AMT	148.38		
	BP JOHN LEIGHTON 0402	90.00		
	TFR TRANSFER 21136496		3,790.79	5,000.00
20 Mar 19	CR CHQ IN AT 407080		6,970.44	
	CR MV- 17760605 -1603		17.65	
	CR MV- 17760605 -1703		46.55	
	CR ROBINSON EG THE GLITTER TEMPLE 1905		25.00	
	TFR TRANSFER 21136496	7,059.64		5,000.00
21 Mar 19	BP WPP Feb19			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	273.20		
	DD VWFS UK LIMITED	32.12		
	CHQ 109565	21.00		
	DR TOTAL CHARGES TO 27FEB2019	49.42		
	CR Faulkner Benjamin CIVIC CENTRE 2964 ✓		84.00	
	BALANCE CARRIED FORWARD			4,708.26

1 March to 31 March 2019

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000

45

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,708.26
	CR HISLOR-NEWTON J & WCC3118LPM		126.00	
22 Mar 19	TFR TRANSFER 21136496		165.74	5,000.00
	CR LLOYDS PHARMACY 3076		63.00	
	CR B Williams WCC3124		25.20	
25 Mar 19	TFR TRANSFER 21136496	88.20		5,000.00
	CR AGE UK WILTSHIRE (3068/3109)		168.00	
	CR THE SOUTHERN CO-OP		84.00	
	DD VWFS UK LIMITED	383.14		
	DD BOC MANCHESTER ACC	31.86		
	CR F F FALLON INV WCC3101		63.00	
	CR S Waldron WCC3053		126.00	
26 Mar 19	TFR TRANSFER 21136496	26.00		5,000.00
	CR MV- 17760605 -2103		15.80	
	DD GOCARDLESS	200.76		
27 Mar 19	TFR TRANSFER 21136496		184.96	5,000.00
	CR MV- 17760605 -2203		19.70	
	CR MV- 17760605 -2303		58.40	
	CR MV- 17760605 -2403		118.85	
	CR MV- 21574633 -2203		215.20	
	BP LGPS mth 10 adj			
	WC PENSION FUND			
	BIB BACS PAYMENT	62.89		
	BP LGPS March 2019			
	WC PENSION FUND			
	BIB BACS PAYMENT	5,264.80		
	BP March pay 2019			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	15,683.53		
	CHQ 109564	37.20		
28 Mar 19	TFR TRANSFER 21136496		20,636.27	5,000.00
	CR WEIGHT WATCHERS UK 2096		126.00	
	CR Bingham Catherine			
	DEANS STREET FOOD		150.00	
29 Mar 19	TFR TRANSFER 21136496	276.00		5,000.00
	CR THE AVENUE SURGERY 3110		33.60	
	CR WILTSHIRE HEALTH A		260.00	
	CR SELWOOD CREDITORS 3000		42.00	
	BP CCLA investment			
	CCLA			
	BIB BACS PAYMENT	20,000.00		
	BALANCE CARRIED FORWARD			14,664.40 D

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

1 March to 31 March 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 46

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			14,664.40 D
DD	HILLS WASTE SOLUTI	385.49		
BP	Wild Pizza C		150.00	
	SPRING IN THE PARK			
TFR	TRANSFER 21136496		19,899.89	5,000.00
31 Mar 19	BALANCE CARRIED FORWARD			5,000.00

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34%

043354_120 1/ 12 00012 18215 3926 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	589,101.77
Payments Out	589,101.77
Closing Balance	5,000.00

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

1 April to 30 April 2019

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

91001000 47

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
31 Mar 19	BALANCE BROUGHT FORWARD			5,000.00
01 Apr 19	DD AVIVA	• 1,407.51✓		
	DD WATER2BUSINESS	• 32.00✓		
	DD SOUTHERN ELECTRIC	• 4,528.94✓		
	DD WATER2BUSINESS	• 1,917.50✓		
	DD WATER2BUSINESS	• 200.50✓		
	SO HUNOT HR	• 240.00✓		
	CR Hervin Robin		• 329.98✓	
	CR J71 P508 LODGE REN			
	CR PROGRESS PHY LTD		• 168.00✓	
	PROGPHYS WCC3051		• 7,828.47✓	5,000.00
02 Apr 19	TFR TRANSFER 21136496			
	CR MV- 17760605 -2803		• 5.00✓	
	CR NHS BLOOD TRANSPLA		• 302.40✓	
	DD BOOKER LTD -BK	• 151.57✓		
	CR WARMINSTER COUNTRY		• 25.00✓	
	WARMINSTER CMARKET			
	CR DR P A JONES		• 63.00✓	
	DR PAULINE JONES 3089			
	CR FLEMING N		• 25.00✓	
	PRETTYLITTLEUNICOR			
	BP ACAS			
	12/15339	• 175.00✓		
	BP ACB PRINTANDESIGN			
	3054	• 351.00✓		
	BP ALL DRAINAGE SERVI			
	2265	• 138.00✓		
	BALANCE CARRIED FORWARD			4,604.83

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Effective from 1 August 2017

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card outside the UK, your statement will show where the transaction took place, the amount spent in foreign currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any debit card payments in a foreign currency (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For foreign currency transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of hsbc.co.uk or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a foreign currency we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

The following references apply to all customers

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to hsbc.co.uk.

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from outside the UK, please call us on **44 1442 422 929**.

1 April to 30 April 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 48

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,604.83
BP	AMAZON BUSINESS 5647558	• 31.99 ✓		
BP	AMAZON BUSINESS 0605134	• 28.50 ✓		
BP	AMAZON BUSINESS 8905953	• 34.80 ✓		
BP	AMAZON BUSINESS 8905953	• 18.69 ✓		
BP	AMAZON BUSINESS 0221903	• 8.98 ✓		
BP	AMAZON BUSINESS 5647555	• 9.99 ✓		
BP	AMAZON BUSINESS HV69-WWWJ	• 8.34 ✓		
BP	AMAZON BUSINESS 2033131	• 35.78 ✓		
BP	AMAZON BUSINESS 1530769	• 79.20 ✓		
BP	AMAZON BUSINESS 2641123	• 26.99 ✓		
BP	ASHTON FARMS 1068974	• 96.66 ✓		
BP	AVON PRINTING SERV 42870	• 143.00 ✓		
BP	CHUBB FIRE & SEC 7449076	• 963.63 ✓		
BP	COLBOURNETROPHIES 105843	• 46.70 ✓		
BP	COMPLETE FIRE SERV 1000005805	• 64.80 ✓		
BP	DCK BEAVERS LTD TPC8465	• 914.88 ✓		
BP	GB HEATING 0742L 0741L	• 341.40 ✓		
BP	GB HEATING 0752L 0753L	• 412.80 ✓		
BP	HUNOT HR LTD 7042	• 720.00 ✓		
TFR	404523 21136496 INTERNET TRANSFER		7c 10,000.00	
BP	IDVERDE 766870/71/72/76701	• 6,383.38 ✓		
BP	KEEP BRITAIN TIDY S004827	• 390.00 ✓		
	BALANCE CARRIED FORWARD			3,844.32

1 April to 30 April 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 49

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			3,844.32
	BP MOVIO LA LTD			
	20.03.19	• 191.60		
	BP NICKS SHOE REPAIRS			
	076	• 33.00		
	BP NATIONAL TRUST			
	11031094	• 649.80		
	BP OFFICE RIGHT			
	57659/608/521	• 419.93		
	BP RBS			
	SM20065	• 962.40		
	BP ROUNDSTONE VENDING			
	26534	• 170.00		
	BP CHARLES SAUNDERS			
	190065	• 90.38		
	BP WALC			
	WALC3611	• 264.00		
	BP WILTSHIRE C/TAX			
	90327549	• 59.50		
03 Apr 19	TFR TRANSFER 21136496		• 3,996.29	5,000.00
	CR MV- 17760605 -3103		• 6.30	
	CR MV- 17760605 -2903		• 47.70	
	CR MV- 17760605 -3003		• 114.70	
	CR WILTSHIRE COUNCIL 3010		• 52.50	
	DD GREINKELEASING LIM	• 336.78		
	CR CASH IN AT HSBC BANK PLC			
	FROME		• 2,183.00	
	CHQ 109563 CASH 402119	• 214.09		
04 Apr 19	TFR TRANSFER 21136496	• 1,853.33		5,000.00
	CR CHQ IN AT 402119		• 683.37	
	CR RUH BATH NHS TRUST 2764		• 57.60	
	CR MV- 17760605 -0104		• 47.50	
	CR A Weaver			
	GREENLEAF PAYMENT		25.00	
05 Apr 19	TFR TRANSFER 21136496	• 813.47		5,000.00
	CR LLOYDS PHARMACY		• 31.50	
	CR DAYBREAK FAMILY GR 2031		• 50.40	
	CR MV- 17760605 -0204		• 6.00	
	DD GOCARDLESS	• 126.00		
	BP N GOODING			
	SIA Expense claim.	• 220.00		
	TFR TRANSFER 21136496		• 258.10	5,000.00
	BALANCE CARRIED FORWARD			5,000.00

1 April to 30 April 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 50

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
06 Apr 19	CR BALANCE BROUGHT FORWARD GROSS INTEREST TO 05APR2019 FOR ACCOUNT 404523 21136496			5,000.00
	TFR TRANSFER 21136496	965.30	965.30	
08 Apr 19	CR MV- 17760605 -0304		16.30	5,000.00
	CR WILTSHIRE COUNCIL		2,381.64	
	CR WILTSHIRE COUNCIL		85,774.72	
	BP HMRC March 2019 HMRC BIB BACS PAYMENT	4,400.00		
	DD SGW PAYROLL	73.20		
	CR WARMINSTER & K9QF WARMINSTER & DISTR		600.00	
	BP SWALLOW DRINKS 0241573	70.68		
	TFR TRANSFER 21136496	84,228.78		5,000.00
10 Apr 19	CR MV- 17760605 -0504		9.80	
	CR MV- 17760605 -0604		23.50	
	CR MV- 17760605 -0704		78.75	
	CR S Scott WCC3122		70.00	
	TFR TRANSFER 21136496	182.05		5,000.00
11 Apr 19	CR MV- 17760605 -0804		39.25	
	DD WEST MERCIA ENERGY DR CHARGE	567.90		
	AUTO TRANSFER	20.00		
	TFR TRANSFER 21136496		548.65	5,000.00
12 Apr 19	CR LLOYDS PHARMACY 3108/3117		126.00	
	CR MV- 17760605 -0904		9.10	
	DD SOUTHERN ELECTRIC	89.21		
	CR WILTSHIRE CITIZENS INV. WCC3152		318.00	
	TFR TRANSFER 21136496	363.89		5,000.00
15 Apr 19	CR MV- 17760605 -1004		63.55	
	CR KEVIN LEGGARD trading pitch		150.00	
	CR ROADHOG CATERING L PARTY IN THE PARK		150.00	
	CR CASH IN P.O. APR15 6-10 THE MAL@15:37		2,206.20	
	TFR TRANSFER 21136496	2,569.75		5,000.00
16 Apr 19	CR MV- 17760605 -1104		109.85	
	DD BOOKER LTD -BK	598.35		
	BALANCE CARRIED FORWARD			4,511.50

1 April to 30 April 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 51

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,511.50
BP	AHEADFORPR 0438	• 375.00✓		
BP	AHEADFORPR 0440	• 375.00✓		
BP	AMAZON BUSINESS 102458611	• 21.99✓		
BP	AMAZON BUSINESS 6816358	• 25.99✓		
BP	AMAZON BUSINESS 4589956	• 8.99✓		
BP	AMAZON BUSINESS 4589956	• 5.00✓		
BP	AMAZON BUSINESS 1499565	• 22.50✓		
BP	AMAZON BUSINESS 9789580	• 16.99✓		
BP	AMAZON BUSINESS 4222702	• 99.99✓		
BP	AMAZON BUSINESS 2006766	• 348.00✓		
BP	AUDITING SOLUTIONS A5810	• 516.00✓		
BP	COATES & PARKER 40907	• 215.28✓		
BP	D J DOORS LTD S1546	• 384.00✓		
BP	TOM DOMMETT 03.04.19 EXPENSES	• 82.70✓		
BP	FIONA C FOX 24.03.19 CS EXPENS	• 64.50✓		
BP	GB HEATING 0741L	• 21.00✓		
BP	GB HEATING 0742L	• 320.40✓		
BP	HAMPSHIRE FLAGS 145187	• 504.00✓		
BP	MIRAGE SIGNS 34661	• 48.00✓		
BP	NISBETS 18721187	• 110.13✓		
BP	OFFICE RIGHT 57126	• 23.08✓		
BP	OFFICE RIGHT 057172	• 118.32✓		
	BALANCE CARRIED FORWARD			804.64

1 April to 30 April 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 52

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			804.64
	BP OFFICE RIGHT			
	57858/7	64.02		
	BP PEAR TECHNOLOGY			
	122838	270.00		
	TFR 404523 21136496			
	INTERNET TRANSFER		12,000.00	
	BP PRINTED.COM			
	PDC000866279	445.15		
	BP TRADE UK/SCREWFIX			
	0965271501	204.81		
	BP SLCC			
	128260	48.00		
	BP SLCC			
	128284	84.00		
	BP WOBBLE			
	WOBBLE GRNT 19	3,000.00		
	BP WILT OUTDOOR LEARN			
	219	192.00		
	BP CLEARSKY IT			
	17752	24.00		
	BP WALC			
	19/20 244	1,991.71		
17 Apr 19	TFR TRANSFER 21136496	1,480.95		5,000.00
	CR CHQ IN AT 407080		530.60	
	CR MV- 17760605 -1404		65.75	
	CR MV- 17760605 -1204		82.55	
	CR MV- 17760605 -1304		145.25	
	DD WILTSHIRE COUNCIL	14.93		
	DD WILTSHIRE COUNCIL	691.00		
	DD WILTSHIRE COUNCIL	526.25		
	DD WILTSHIRE COUNCIL	290.20		
	BP MF (SUPPORT)			
	COPHEAP HALL HIRE		210.00	
18 Apr 19	TFR TRANSFER 21136496		488.23	5,000.00
	CR AGE UK WILTSHIRE -		84.00	
	CR MV- 17760605 -1504		40.75	
	BP BT Redcare annual			
	BT REDCARE			
	BIB BACS PAYMENT	15,045.28		
	BP WarComHubGrant18			
	WARM COMM HUB			
	BIB BACS PAYMENT	6,000.00		
	BALANCE CARRIED FORWARD			15,920.53 D

1 April to 30 April 2019

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 53

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			15,920.53 D
	BP WPP March			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	• 215.90 ✓		
	DD TIMICO/KECONNECT	• 488.48 ✓		
	DD OFFICE EVOLUTION	• 288.51 ✓		
	CR MEATI POINT T/AS			
	MEATING POINT UK		150.00 ✓	
	BP MF (SUPPORT)			
	COPHEAP HALL HIRE		• 210.00 ✓	
	TFR TRANSFER 21136496		• 21,553.42 ✓	5,000.00
19 Apr 19	BP DEB'S DANCE			
	WCC3104		• 94.50 ✓	
	TFR TRANSFER 21136496	• 94.50 ✓		5,000.00
21 Apr 19	DR TOTAL CHARGES			
	TO 30MAR2019	• 59.62 ✓		
	TFR TRANSFER 21136496		• 59.62 ✓	5,000.00
23 Apr 19	CR WORKMAN CPAN		• 147.00 ✓	
	CR MV- 17760605 -1604		• 33.90 ✓	
	DD S/LINE 55669765	• 36.52 ✓		
	DD S/LINE 55488228	• 20.15 ✓		
	DD VWFS UK LIMITED	• 32.12 ✓		
	CR F F			
	FALLON INV WCC3142		• 126.00 ✓	
	TFR TRANSFER 21136496	• 218.11 ✓		5,000.00
24 Apr 19	CR RIVERFORD ORGANIC		• 25.00 ✓	
	CR THE SOUTHERN CO-OP		• 42.00 ✓	
	CR MV- 17760605 -1704		• 75.40 ✓	
	CHQ 109566	• 203.07 ✓		
	TFR TRANSFER 21136496		• 60.67 ✓	5,000.00
25 Apr 19	CR MV- 17760605 -1804		• 138.00 ✓	
	CR MV- 17760605 -2204		• 149.60 ✓	
	CR MV- 17760605 -2004		• 184.25 ✓	
	CR MV- 17760605 -1904		• 227.95 ✓	
	CR MV- 17760605 -2104		• 234.55 ✓	
	CR WILTSHIRE COUNCIL		• 393,241.50 ✓	
	DD VWFS UK LIMITED	• 383.14 ✓		
	DD BOC MANCHESTER ACC	• 31.86 ✓		
	CR CASH IN AT HSBC BANK PLC			
	FROME		• 3,993.50 ✓	
	CR Inch Malcolm			
	SPRING PARK ARTIST		• 25.00 ✓	
	TFR TRANSFER 21136496	• 397,779.35 ✓		5,000.00
26 Apr 19	CR CHQ IN AT 402119		• 193.00 ✓	
	CR WEIGHT WATCHERS UK		• 168.00 ✓	
	BALANCE CARRIED FORWARD			5,361.00

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

1 April to 30 April 2019

Account Name
Warminster Town Council

Your Statement

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 54

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,361.00
CR	LLOYDS PHARMACY 3129		21.00✓	
CR	DORMA UK LTD.		246.50✓	
CR	MV- 17760605 -2304		55.15✓	
DD	GOCARDLESS	200.76✓		
BP	[REDACTED]	71.08✓		
BP	[REDACTED]	2,092.11✓		
BP	[REDACTED]	220.05✓		
BP	[REDACTED]	73.25✓		
BP	[REDACTED]	200.64✓		
BP	[REDACTED]	360.48✓		
BP	[REDACTED]	1,284.59✓		
BP	[REDACTED]	480.03✓		
BP	[REDACTED]	290.63✓		
BP	[REDACTED]	145.93✓		
BP	[REDACTED]	40.83✓		
BP	LEITCH M&N			
	Invoice WCC 2045		82.00	
TFR	404523 21136496			
	INTERNET TRANSFER		15,000.00✓	
BP	[REDACTED]	1,480.28✓		
BP	[REDACTED]	1,016.65✓		
BP	[REDACTED]	1,823.36✓		
BP	[REDACTED]	2,127.96✓		
BP	[REDACTED]	554.36✓		
BP	[REDACTED]	322.89✓		
BP	[REDACTED]	218.47✓		
	BALANCE CARRIED FORWARD			7,761.30

1 April to 30 April 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 55

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			7,761.30
	BP [REDACTED]	98.24		
	BP [REDACTED]	749.56		
	BP [REDACTED]	652.85		
	BP [REDACTED]	917.58		
	BP [REDACTED]	343.07		
27 Apr 19	TFR TRANSFER 21136496			5,000.00
	CR MERRIFIELD SG		25.00	
	HUNTINGTON-BOURNE			
28 Apr 19	TFR TRANSFER 21136496	25.00		5,000.00
	CR AHSANT		25.00	
	FOR STALL			
29 Apr 19	TFR TRANSFER 21136496	25.00		5,000.00
	CR MV- 17760605 -2404		5.35	
	BP [REDACTED]			
	BP [REDACTED]	3,093.76		
	BP April LGPS			
	WC PENSION FUND			
	BIB BACS PAYMENT	6,119.40		
	CR TOTAL COMPUTERS			
	CREDIT INV-17743 4040-202		576.00	
	TFR 404523 21136496			
	INTERNET TRANSFER		5,000.00	
	BP 60			
	WTC EXPENSES	260.00		
	CR S Waldron			
	WCC3100		126.00	
30 Apr 19	TFR TRANSFER 21136496		3,765.81	5,000.00
	CR THE AVENUE SURGERY		78.60	
	CR MV- 17760605 -2504		5.95	
	CR NHS BLOOD TRANSPLA		302.40	
	CR HMRC VAT REPAY		7,649.53	
	DD SGW PAYROLL	114.78		
	DD HILLS WASTE SOLUTI	646.73		
	DD BOOKER LTD -BK	2,886.17		
	SO HUNOT HR	240.00		
	CR F Stevens			
	FRAN STEVENS		25.00	
	CR PROGRESS PHY LTD			
	PROGPHYS WCC3097		105.00	
	BALANCE CARRIED FORWARD			9,278.80

1 April to 30 April 2019

Account Name

Warminster Town Council

Your Statement

Sortcode Account Number Sheet Number

40-45-23 91001000 56

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			9,278.80
BP	ALL DRAINAGE SERVI 2341	• 246.00		
BP	AMAZON BUSINESS 84258	• 9.80		
BP	AMAZON BUSINESS 100819289	• 20.74		
BP	AMAZON BUSINESS 4931	• 5.16		
BP	ASHTON FARMS 1070847/208	• 376.23		
BP	AMAZON BUSINESS 3937940	• 34.89		
BP	AMAZON BUSINESS 2150705	• 26.99		
BP	AMAZON BUSINESS 5956339	• 1.90		
BP	AMAZON BUSINESS 3937940	• 10.99		
BP	AMAZON BUSINESS 34133	• 4.99		
BP	AMAZON BUSINESS 3937940	• 16.99		
BP	ASTILL TREECARE ATC/480	• 600.00		
BP	ARCH ACOUSTIC PROD 2601	• 812.64		
BP	AVON PRINTING SERV 013/009/018/019	• 545.00		
BP	DANNY DONKEY & PALS 190505	• 350.00		
BP	CASH REG GROUP 84975	• 79.14		
BP	GB HEATING 0772L	• 78.00		
BP	HEYLAND MARINE 013390	• 137.40		
BP	HUNOT HR LTD 7139	• 240.00		
BP	IDVERDE GM765978	• 754.31		
BP	MIRAGE SIGNS 34698	• 18.00		
BP	MOVIOLA LTD 190107	• 120.20		
	BALANCE CARRIED FORWARD			4,789.43

1 April to 30 April 2019

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 57

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,789.43
BP	NATIONAL TRUST RR568899	• 37.80 ✓		
BP	D NAUGHTON ELECSER 4674	• 82.20 ✓		
BP	D NAUGHTON ELECSER 2815	• 423.18 ✓		
BP	NISBETS 18819458	• 56.14 ✓		
BP	NISBETS 18853772	• 110.13 ✓		
BP	OFFICE RIGHT 57126	• 4.62 ✓		
BP	SWALLOW DRINKS 0243434	• 100.56 ✓		
BP	TRADE UK/SCREWFIX 0970868790/542127	• 226.87 ✓		
BP	WARMINSTERENGRAVIN 1085	• 28.00 ✓		
TFR	TRANSFER 21136496		£ 1,280.07	5,000.00
30 Apr 19	BALANCE CARRIED FORWARD			5,000.00

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34%

098799_059 7/ 10 00008 68281 13521 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	832,637.56
Payments In	2,335.95
Payments Out	46,317.62
Closing Balance	788,655.89

Interest Rate - Valid as at end date of the statement period
0.50% AER

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

1 February to 28 February 2019

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

21136496 424

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
31 Jan 19	BALANCE BROUGHT FORWARD			832,637.56
01 Feb 19	TFR TRANSFER 91001000	2,797.00		829,840.56
02 Feb 19	TFR TRANSFER 91001000		25.00	829,865.56
05 Feb 19	TFR 404523 91001000			
	INTERNET TRANSFER	5,000.00		
	TFR 404523 91001000			
	INTERNET TRANSFER	10,000.00		
	TFR TRANSFER 91001000	3,074.31		811,791.25
06 Feb 19	TFR TRANSFER 91001000		189.32	811,980.57
07 Feb 19	TFR TRANSFER 91001000		25.00	812,005.57
08 Feb 19	TFR TRANSFER 91001000	3,926.64		808,078.93
10 Feb 19	TFR TRANSFER 91001000		25.00	808,103.93
11 Feb 19	TFR TRANSFER 91001000	79.14		808,024.79
12 Feb 19	TFR TRANSFER 91001000		168.00	808,192.79
13 Feb 19	TFR TRANSFER 91001000		1,266.75	809,459.54
14 Feb 19	TFR TRANSFER 91001000		28.00	809,487.54
15 Feb 19	TFR TRANSFER 91001000		39.97	809,527.51
17 Feb 19	TFR TRANSFER 91001000		220.50	809,748.01
19 Feb 19	TFR TRANSFER 91001000	387.44		809,360.57
20 Feb 19	TFR TRANSFER 91001000	155.27		809,205.30
21 Feb 19	TFR TRANSFER 91001000	84.61		809,120.69
22 Feb 19	TFR TRANSFER 91001000		2.80	809,123.49
25 Feb 19	TFR TRANSFER 91001000	390.00		808,733.49
26 Feb 19	TFR TRANSFER 91001000		123.59	808,857.08
27 Feb 19	TFR TRANSFER 91001000	20,423.21		788,433.87
28 Feb 19	TFR TRANSFER 91001000		222.02	788,655.89
28 Feb 19	BALANCE CARRIED FORWARD			788,655.89

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Effective from 1 August 2017

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card outside the UK, your statement will show where the transaction took place, the amount spent in foreign currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any debit card payments in a foreign currency (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For foreign currency transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of hsbc.co.uk or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a foreign currency we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

The following references apply to all customers

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to hsbc.co.uk.

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from outside the UK, please call us on **44 1442 422 929**.

020643_088 1/ 4 00005 134605 28032 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	788,655.89
Payments In	8,093.68
Payments Out	92,160.67
Closing Balance	704,588.90

Interest Rate - Valid as at end date of the statement period
0.50% AER

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

1 March to 29 March 2019

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

21136496 426

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
28 Feb 19	BALANCE BROUGHT FORWARD			788,655.89
01 Mar 19	TFR TRANSFER 91001000	4c 3,460.03 T		785,195.86
04 Mar 19	TFR 404523 91001000	4c 10,000.00 T		
	INTERNET TRANSFER	4c 10,000.00 T		
	TFR 404523 91001000	4c 500.00 T		
	INTERNET TRANSFER	4c 4,559.57 T		760,136.29
05 Mar 19	TFR TRANSFER 91001000	4c 7,500.00 T		
	TFR 404523 91001000	4c 824.34 T		751,811.95
06 Mar 19	TFR TRANSFER 91001000		4c 155.80 T	751,967.75
07 Mar 19	TFR TRANSFER 91001000	4c 53.20 T		751,914.55
08 Mar 19	TFR TRANSFER 91001000	4c 3,668.50 T		748,246.05
11 Mar 19	TFR TRANSFER 91001000		4c 109.20 T	748,355.25
12 Mar 19	TFR TRANSFER 91001000	4c 335.36 T		748,019.89
13 Mar 19	TFR TRANSFER 91001000		4c 38.50 T	748,058.39
14 Mar 19	TFR TRANSFER 91001000		4c 182.84 T	748,241.23
15 Mar 19	TFR TRANSFER 91001000	4c 728.69 T		747,512.54
16 Mar 19	TFR TRANSFER 91001000		4c 157.50 T	747,670.04
18 Mar 19	TFR TRANSFER 91001000	4c 853.33 T		746,816.71
19 Mar 19	TFR 404523 91001000			
	INTERNET TRANSFER	4c 5,000.00 T		738,025.92
	TFR TRANSFER 91001000	4c 3,790.79 T		745,085.56
20 Mar 19	TFR TRANSFER 91001000		4c 7,059.64 T	745,085.56
	BALANCE CARRIED FORWARD			745,085.56

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Effective from 1 August 2017

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card outside the UK, your statement will show where the transaction took place, the amount spent in foreign currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any debit card payments in a foreign currency (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For foreign currency transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of hsbc.co.uk or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a foreign currency we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

The following references apply to all customers

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to hsbc.co.uk.

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from outside the UK, please call us on **44 1442 422 929**.

1 March to 29 March 2019

Your Statement

Account Name
Warminster Town Council

Sortcode **Account Number** **Sheet Number**
40-45-23 21136496 427

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			745,085.56
21 Mar 19	TFR TRANSFER 91001000	dc 165.74 T		744,919.82
22 Mar 19	TFR TRANSFER 91001000		dc 88.20 T	745,008.02
25 Mar 19	TFR TRANSFER 91001000		dc 26.00 T	745,034.02
26 Mar 19	TFR TRANSFER 91001000	dc 184.96 T		744,849.06
27 Mar 19	TFR TRANSFER 91001000	dc 20,636.27 T		724,212.79
28 Mar 19	TFR TRANSFER 91001000		dc 276.00 T	724,488.79
29 Mar 19	TFR TRANSFER 91001000	dc 19,899.89 T		704,588.90
29 Mar 19	BALANCE CARRIED FORWARD			704,588.90

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

043354_120 1/ 4 00012 18211 3925 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	704,588.90
Payments In	490,942.55
Payments Out	81,839.33
Closing Balance	1,113,692.12

Interest Rate - Valid as at end date of the statement period
0.50% AER

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

30 March to 30 April 2019

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

21136496 428

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
29 Mar 19	BALANCE BROUGHT FORWARD			704,588.90
01 Apr 19	TFR TRANSFER 91001000	7,828.47		696,760.43
02 Apr 19	TFR 404523 91001000			
	INTERNET TRANSFER	10,000.00		
	TFR TRANSFER 91001000	3,996.29		682,764.14
03 Apr 19	TFR TRANSFER 91001000		1,853.33	684,617.47
04 Apr 19	TFR TRANSFER 91001000		813.47	685,430.94
05 Apr 19	TFR TRANSFER 91001000	258.10		685,172.84
06 Apr 19	TFR TRANSFER 91001000		965.30	686,138.14
08 Apr 19	TFR TRANSFER 91001000		84,228.78	770,366.92
10 Apr 19	TFR TRANSFER 91001000		182.05	770,548.97
11 Apr 19	TFR TRANSFER 91001000	548.65		770,000.32
12 Apr 19	TFR TRANSFER 91001000		363.89	770,364.21
15 Apr 19	TFR TRANSFER 91001000		2,569.75	772,933.96
16 Apr 19	TFR 404523 91001000			
	INTERNET TRANSFER	12,000.00		
	TFR TRANSFER 91001000		1,480.95	762,414.91
17 Apr 19	TFR TRANSFER 91001000	488.23		761,926.68
18 Apr 19	TFR TRANSFER 91001000	21,553.42		740,373.26
19 Apr 19	TFR TRANSFER 91001000		94.50	740,467.76
21 Apr 19	TFR TRANSFER 91001000	59.62		740,408.14
23 Apr 19	TFR TRANSFER 91001000		218.11	740,626.25
24 Apr 19	TFR TRANSFER 91001000	60.67		740,565.58
25 Apr 19	TFR TRANSFER 91001000		397,779.35	1,138,344.93
26 Apr 19	TFR 404523 91001000			
	INTERNET TRANSFER	15,000.00		
	BALANCE CARRIED FORWARD			1,123,344.93

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Effective from 1 August 2017

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card outside the UK, your statement will show where the transaction took place, the amount spent in foreign currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any debit card payments in a foreign currency (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For foreign currency transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of hsbc.co.uk or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a foreign currency we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

The following references apply to all customers

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to hsbc.co.uk.

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from outside the UK, please call us on **44 1442 422 929**.

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

30 March to 30 April 2019

Your Statement

Account Name
Warminster Town Council

Sortcode **Account Number** **Sheet Number**
40-45-23 21136496 429

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			1,123,344.93
	TFR TRANSFER 91001000		343.07	1,123,688.00
27 Apr 19	TFR TRANSFER 91001000		25.00	1,123,713.00
28 Apr 19	TFR TRANSFER 91001000		25.00	1,123,738.00
29 Apr 19	TFR 404523 91001000			
	INTERNET TRANSFER	5,000.00		
	TFR TRANSFER 91001000	3,765.81		1,114,972.19
30 Apr 19	TFR TRANSFER 91001000	1,280.07		1,113,692.12
30 Apr 19	BALANCE CARRIED FORWARD			1,113,692.12

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

This page has been left blank

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101	<u>Council Administration</u>							
4001	Salaries	11,228	129,220	130,800	1,580		1,580	98.8 %
4008	Training	395	2,177	2,000	-177		-177	108.9 %
4009	Travel	83	315	350	35		35	89.9 %
4010	Health & Safety	0	0	500	500		500	0.0 %
4013	Rent Payable (Internal)	3,100	37,200	37,200	0		0	100.0 %
4020	Consumables & Other Expenses	60	1,488	2,500	1,013		1,013	59.5 %
4022	Postage & Telephone	-400	2,726	2,000	-726		-726	136.3 %
4023	Printing & Stationery	30	1,867	2,350	483	-22	504	78.5 %
4024	Photocopier Charges	804	3,446	4,123	677		677	83.6 %
4025	IT (Website & Email)	686	4,149	5,000	851		851	83.0 %
4027	Subscriptions and Publications	-605	3,746	3,000	-746		-746	124.9 %
4028	Insurance	684	8,240	8,000	-240		-240	103.0 %
4030	Recruitment Advertising	0	275	0	-275		-275	0.0 %
4036	Repairs and Renewals	-20	20	1,000	980		980	2.0 %
4040	Equipment/Furniture	7	127	1,000	873		873	12.7 %
4056	Accountancy Fees	1,989	10,123	7,500	-2,623		-2,623	135.0 %
4057	Audit Fees	2,030	2,160	2,140	-20		-20	100.9 %
4058	Legal Fees	0	0	1,000	1,000		1,000	0.0 %
4059	Other Professional Fees	800	3,255	2,400	-855		-855	135.6 %
4060	Bank Charges	69	1,208	750	-458		-458	161.1 %
	Council Administration :- Expenditure	20,939	211,741	213,613	1,872	-22	1,894	99.1 %
1176	Precept	0	749,012	749,012	0			100.0 %
1177	Precept Allocation	0	-46,000	-46,000	0			100.0 %
1190	Interest Receivable	0	2,501	2,000	501			125.1 %
1193	Miscellaneous Income	15	93	0	93			0.0 %
1300	Dog Bag Sales	83	1,072	0	1,072			0.0 %
	Council Administration :- Income	99	706,678	705,012	1,666			100.2 %
	Net Expenditure over Income	20,841	-494,937	-491,399	3,538			
102	<u>Civic and Democratic</u>							
4033	Advertising	0	129	0	-129		-129	0.0 %
4079	Mayoral Expenses Prior Year	0	394	0	-394		-394	0.0 %
4080	Mayoral Expenses	0	253	1,000	747		747	25.3 %
4082	Town Crier	0	465	500	35		35	93.1 %
4086	Civic Regalia	0	893	0	-893		-893	0.0 %
4110	Elections	0	5,533	0	-5,533		-5,533	0.0 %
5315	Tfr from Capital Projects	0	-773	0	773		773	0.0 %
5319	Tfr from Elections Reserve	0	-5,533	0	5,533		5,533	0.0 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
6319	Tfr to Elections Reserve	0	5,000	5,000	0		0	100.0 %
	Civic and Democratic :- Expenditure	0	6,361	6,500	139	0	139	97.9 %
	Net Expenditure over Income	0	6,361	6,500	139			
103	<u>Policy and Communications</u>							
4033	Advertising	140	2,222	2,500	278		278	88.9 %
4034	Newsletter	351	1,051	2,150	1,099		1,099	48.9 %
4083	Civic Promotion\Consultation	0	3,430	2,500	-930		-930	137.2 %
4084	Town Promotion	2,854	6,854	3,000	-3,854		-3,854	228.5 %
	Policy and Communications :- Expenditure	3,345	13,557	10,150	-3,407	0	-3,407	133.6 %
1179	Donations Received	0	1,000	0	1,000			0.0 %
	Policy and Communications :- Income	0	1,000	0	1,000			
	Net Expenditure over Income	3,345	12,557	10,150	-2,407			
104	<u>Council Events</u>							
4032	Adverts - Events	179	657	500	-157		-157	131.4 %
4081	Civic Events	72	4,239	2,000	-2,239		-2,239	211.9 %
4087	Civic Service	143	512	0	-512		-512	0.0 %
4706	Christmas Lights	193	18,451	18,000	-451		-451	102.5 %
4717	WWI Commemorations	0	952	1,000	48		48	95.2 %
4720	Remembrance Service	0	1,722	800	-922		-922	215.2 %
	Council Events :- Expenditure	588	26,533	22,300	-4,233	0	-4,233	119.0 %
1701	Christmas Events Income	38	3,353	2,900	453			115.6 %
1702	Civic Events Income	0	1,549	0	1,549			0.0 %
	Council Events :- Income	38	4,902	2,900	2,002			169.0 %
	Net Expenditure over Income	550	21,631	19,400	-2,231			
107	<u>Grants and Projects</u>							
4701	Small Grants - Permitted	0	2,750	8,000	5,250		5,250	34.4 %
4702	Grants - S137	0	112	0	-112		-112	0.0 %
4703	WCR Community Radio SLA	2,500	15,000	10,000	-5,000		-5,000	150.0 %
4704	Warminster Community Hub SLA	0	6,000	6,000	0		0	100.0 %
4707	Catenary Cable Maintenance	9	97	1,600	1,503		1,503	6.1 %
4708	Grant - CAB	0	2,000	2,000	0		0	100.0 %
4710	Enterprise Warminster	489	3,259	4,000	741		741	81.5 %
4712	Grant - Warminster Carnival	0	3,000	3,000	0		0	100.0 %
4715	INSPIRE	0	4,582	3,500	-1,082		-1,082	130.9 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4718	Warminster Wobble	0	3,000	3,000	0		0	100.0 %
	Grants and Projects :- Expenditure	2,998	39,800	41,100	1,300	0	1,300	96.8 %
	Net Expenditure over Income	2,998	39,800	41,100	1,300			
201	CCTV							
4001	Salaries	3,330	43,143	43,200	57		57	99.9 %
4008	Training	0	170	1,780	1,610		1,610	9.6 %
4014	Electricity and Gas	85	223	200	-23		-23	111.4 %
4020	Consumables & Other Expenses	0	19	400	381		381	4.9 %
4021	BT Redcare	0	12,503	12,503	0		0	100.0 %
4022	Postage & Telephone	119	922	1,000	78		78	92.2 %
4028	Insurance	93	1,005	1,000	-5		-5	100.5 %
4029	Licences	0	220	220	0		0	100.0 %
4036	Repairs and Renewals	0	3,876	3,000	-876		-876	129.2 %
4037	Maintenance Contracts	0	4,000	4,000	0		0	100.0 %
4040	Equipment/Furniture	105	105	0	-105		-105	0.0 %
5325	Tfr from CCTV	0	0	-869	-869		-869	0.0 %
6325	Tfr to CCTV	0	0	0	0		0	0.0 %
	CCTV :- Expenditure	3,732	66,187	66,434	247	0	247	99.6 %
1177	Precept Allocation	0	46,000	46,000	0			100.0 %
1180	Grants Recieved	0	8,000	0	8,000			0.0 %
1201	CCTV-Dewey Trust Grant	0	-4,000	4,000	-8,000			-100.0
1203	CCTV-Insurance Con't Rec'd	0	0	350	-350			0.0 %
1204	CCTV-Army Grant	0	-500	500	-1,000			-100.0
1205	CCTV-West Wilts Tr Estate Fees	4,213	7,022	5,676	1,346			123.7 %
1206	CCTV-Westbury TC Fees	7,356	8,355	9,908	-1,553			84.3 %
	CCTV :- Income	11,569	64,877	66,434	-1,557			97.7 %
	Net Expenditure over Income	-7,836	1,310	0	-1,310			
202	Dewey House							
4011	Rates	0	5,160	5,210	50		50	99.0 %
4012	Water Rates	0	429	500	71		71	85.7 %
4014	Electricity and Gas	2,269	2,954	3,000	46		46	98.5 %
4020	Consumables & Other Expenses	0	199	0	-199		-199	0.0 %
4028	Insurance	118	1,274	1,250	-24		-24	101.9 %
4035	Refuse Collection\Bin Emptying	26	290	575	285		285	50.4 %
4036	Repairs and Renewals	134	284	1,500	1,216		1,216	18.9 %
4037	Maintenance Contracts	803	920	1,250	330		330	73.6 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4040	Equipment/Furniture	-480	490	0	-490		-490	0.0 %
	Dewey House :- Expenditure	2,871	11,998	13,285	1,287	0	1,287	90.3 %
1005	Rent Received	600	6,600	7,200	-600			91.7 %
	Dewey House :- Income	600	6,600	7,200	-600			91.7 %
	Net Expenditure over Income	2,271	5,398	6,085	687			
209	Outside Services							
4001	Salaries	3,415	39,776	45,250	5,474		5,474	87.9 %
4007	Uniform	39	335	400	65		65	83.6 %
4042	Vehicle Costs	346	5,156	5,500	344		344	93.7 %
	Outside Services :- Expenditure	3,800	45,266	51,150	5,884	0	5,884	88.5 %
	Net Expenditure over Income	3,800	45,266	51,150	5,884			
210	Town Park							
4001	Salaries	0	15,670	0	-15,670		-15,670	0.0 %
4011	Rates	288	3,456	0	-3,456		-3,456	0.0 %
4012	Water Rates	865	15,442	4,500	-10,942		-10,942	343.2 %
4014	Electricity and Gas	497	2,897	2,000	-897		-897	144.9 %
4020	Consumables & Other Expenses	325	637	0	-637		-637	0.0 %
4028	Insurance	98	1,484	2,100	616		616	70.7 %
4035	Refuse Collection\Bin Emptying	393	1,939	30,000	28,061		28,061	6.5 %
4036	Repairs and Renewals	0	5,428	25,000	19,572		19,572	21.7 %
4037	Maintenance Contracts	0	997	1,000	3		3	99.7 %
4038	Grounds Maintenance	3,054	34,162	38,000	3,838		3,838	89.9 %
4040	Equipment/Furniture	669	5,553	0	-5,553		-5,553	0.0 %
4058	Legal Fees	0	70	0	-70		-70	0.0 %
4085	Town Park Events	135	2,932	2,100	-832		-832	139.6 %
	Town Park :- Expenditure	6,324	90,666	104,700	14,034	0	14,034	86.6 %
1006	Rent - 23 Weymouth St	330	3,960	3,960	0			100.0 %
1020	Town Park Events Income	0	183	0	183			0.0 %
1550	Boats Income	0	3,320	3,000	320			110.7 %
	Town Park :- Income	330	7,463	6,960	503			107.2 %
	Net Expenditure over Income	5,994	83,203	97,740	14,537			
211	Open Spaces							
4012	Water Rates	0	25	30	5		5	84.1 %
4038	Grounds Maintenance	694	21,696	9,000	-12,696		-12,696	241.1 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4040	Equipment/Furniture	0	143	1,000	857		857	14.3 %
	Open Spaces :- Expenditure	694	21,854	10,030	-11,834	0	-11,834	218.0 %
	Net Expenditure over Income	694	21,854	10,030	-11,834			
<u>212</u>	<u>Cemetery and Churchyard</u>							
4011	Rates	0	149	140	-9		-9	106.6 %
4028	Insurance	78	839	825	-14		-14	101.8 %
4212	War Memorial	0	0	0	0	-8,246	8,246	0.0 %
4213	Churchyards	0	0	150	150		150	0.0 %
	Cemetery and Churchyard :- Expenditure	78	989	1,115	126	-8,246	8,372	-650.9 %
1212	Burial Fees	59	1,124	1,500	-376			74.9 %
	Cemetery and Churchyard :- Income	59	1,124	1,500	-376			74.9 %
	Net Expenditure over Income	19	-135	-385	-250			
<u>213</u>	<u>Public Conv - Town Park</u>							
4011	Rates	0	0	2,600	2,600		2,600	0.0 %
4038	Grounds Maintenance	0	629	0	-629		-629	0.0 %
4200	Public Toilets	1,886	7,733	8,000	267		267	96.7 %
	Public Conv - Town Park :- Expenditure	1,886	8,362	10,600	2,238	0	2,238	78.9 %
1901	Insurance Claims	0	2,700	0	2,700			0.0 %
	Public Conv - Town Park :- Income	0	2,700	0	2,700			
	Net Expenditure over Income	1,886	5,662	10,600	4,938			
<u>214</u>	<u>Public Conv - Central Car Park</u>							
4011	Rates	0	0	3,650	3,650		3,650	0.0 %
4012	Water Rates	0	2,325	0	-2,325		-2,325	0.0 %
4014	Electricity and Gas	399	3,694	2,100	-1,594		-1,594	175.9 %
4028	Insurance	14	149	150	1		1	99.3 %
4036	Repairs and Renewals	270	980	2,000	1,020		1,020	49.0 %
4200	Public Toilets	943	12,352	11,315	-1,037		-1,037	109.2 %
	Public Conv - Central Car Park :- Expenditure	1,626	19,500	19,215	-285	0	-285	101.5 %
	Net Expenditure over Income	1,626	19,500	19,215	-285			
<u>215</u>	<u>Streets Furniture</u>							
4028	Insurance	29	314	310	-4		-4	101.4 %
4040	Equipment/Furniture	0	4,417	1,500	-2,917		-2,917	294.5 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4803	Baskets & Tubs	0	7,788	9,000	1,212		1,212	86.5 %
	Streets Furniture :- Expenditure	29	12,519	10,810	-1,709	0	-1,709	115.8 %
1179	Donations Received	0	570	0	570			0.0 %
	Streets Furniture :- Income	0	570	0	570			
	Net Expenditure over Income	29	11,949	10,810	-1,139			
<u>216</u>	<u>Pavilion Cafe</u>							
4001	Salaries	2,126	23,872	32,750	8,878		8,878	72.9 %
4016	Cleaning	0	46	300	254		254	15.3 %
4020	Consumables & Other Expenses	8	1,249	2,000	751		751	62.5 %
4022	Postage & Telephone	46	577	0	-577		-577	0.0 %
4023	Printing & Stationery	0	7	200	193		193	3.4 %
4025	IT (Website & Email)	0	27	0	-27		-27	0.0 %
4035	Refuse Collection\Bin Emptying	25	1,274	720	-554		-554	176.9 %
4036	Repairs and Renewals	0	2,676	2,000	-676		-676	133.8 %
4037	Maintenance Contracts	54	54	0	-54		-54	0.0 %
4040	Equipment/Furniture	61	496	2,500	2,005		2,005	19.8 %
4055	Stocktaking Fees	0	120	240	120		120	50.0 %
4061	Streamline Charges	60	415	360	-55		-55	115.2 %
	Pavilion Cafe :- Expenditure	2,380	30,812	41,070	10,258	0	10,258	75.0 %
3540	Pavilion Purchases	1,497	16,194	13,750	-2,444		-2,444	117.8 %
	Pavilion Cafe :- Direct Expenditure	1,497	16,194	13,750	-2,444	0	-2,444	117.8 %
1600	Pavillion Cafe Sales	354	40,777	25,000	15,777			163.1 %
1601	Putting Green Income	0	0	250	-250			0.0 %
1602	Tennis Court Income	0	0	1,000	-1,000			0.0 %
	Pavilion Cafe :- Income	354	40,777	26,250	14,527			155.3 %
	Net Expenditure over Income	3,523	6,228	28,570	22,342			
<u>217</u>	<u>Play Areas</u>							
4010	Health & Safety	0	0	14,000	14,000		14,000	0.0 %
4016	Cleaning	0	0	1,000	1,000		1,000	0.0 %
4020	Consumables & Other Expenses	0	0	450	450		450	0.0 %
4023	Printing & Stationery	0	396	100	-296		-296	395.5 %
4028	Insurance	0	0	4,050	4,050		4,050	0.0 %
4035	Refuse Collection\Bin Emptying	0	0	3,382	3,382		3,382	0.0 %
4037	Maintenance Contracts	0	678	11,000	10,322		10,322	6.2 %
4038	Grounds Maintenance	0	0	15,000	15,000		15,000	0.0 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4044	Tree Works	0	0	2,000	2,000		2,000	0.0 %
4058	Legal Fees	0	0	4,000	4,000		4,000	0.0 %
6307	Tfr to EMR Play Area	44,908	44,908	0	-44,908		-44,908	0.0 %
	Play Areas :- Expenditure	44,908	45,982	54,982	9,000	0	9,000	83.6 %
1180	Grants Recieved	0	0	9,000	-9,000			0.0 %
	Play Areas :- Income	0	0	9,000	-9,000			0.0 %
	Net Expenditure over Income	44,908	45,982	45,982	0			
301	Civic Centre							
4001	Salaries	5,250	70,121	79,000	8,879		8,879	88.8 %
4005	Security Staff	0	356	0	-356		-356	0.0 %
4007	Uniform	15	154	500	346		346	30.9 %
4008	Training	0	660	1,000	340		340	66.0 %
4011	Rates	0	6,720	6,900	180		180	97.4 %
4012	Water Rates	0	1,024	1,500	476		476	68.3 %
4013	Rent Payable (Internal)	-3,100	-37,200	-37,200	0		0	100.0 %
4014	Electricity and Gas	2,335	14,230	12,000	-2,230		-2,230	118.6 %
4016	Cleaning	8	280	500	220		220	55.9 %
4020	Consumables & Other Expenses	92	1,815	1,250	-565		-565	145.2 %
4022	Postage & Telephone	54	831	800	-31		-31	103.8 %
4025	IT (Website & Email)	0	0	300	300		300	0.0 %
4028	Insurance	207	2,928	2,230	-698		-698	131.3 %
4029	Licences	0	2,120	2,500	380		380	84.8 %
4031	Publicity & Marketing	0	160	500	340		340	32.0 %
4035	Refuse Collection\Bin Emptying	95	1,261	1,300	39		39	97.0 %
4036	Repairs and Renewals	400	7,430	12,000	4,570		4,570	61.9 %
4037	Maintenance Contracts	0	7,182	6,000	-1,182		-1,182	119.7 %
4040	Equipment/Furniture	151	1,382	1,000	-382		-382	138.2 %
4055	Stocktaking Fees	0	120	120	0		0	100.0 %
4061	Streamline Charges	34	195	300	105		105	65.1 %
4801	Events Funding	161	1,861	1,500	-361		-361	124.0 %
	Civic Centre :- Expenditure	5,700	83,630	94,000	10,370	0	10,370	89.0 %
1001	Letting Income	2,055	36,087	37,000	-913			97.5 %
1002	Events Income	0	1,086	2,000	-914			54.3 %
1004	Security Staff Recharged	0	130	0	130			0.0 %
1193	Miscellaneous Income	25	186	0	186			0.0 %
	Civic Centre :- Income	2,080	37,490	39,000	-1,510			96.1 %
	Net Expenditure over Income	3,620	46,140	55,000	8,860			

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
305	<u>Civic Centre Bar</u>							
4040	Equipment/Furniture	0	0	250	250		250	0.0 %
	Civic Centre Bar :- Expenditure	0	0	250	250	0	250	0.0 %
3530	Bar Purchases	-831	3,542	3,200	-342		-342	110.7 %
3531	Bar Gas & Consumables	27	417	400	-17		-17	104.2 %
	Civic Centre Bar :- Direct Expenditure	-805	3,959	3,600	-359	0	-359	110.0 %
1580	Bar Sales	1,049	15,257	8,000	7,257			190.7 %
	Civic Centre Bar :- Income	1,049	15,257	8,000	7,257			190.7 %
	Net Expenditure over Income	-1,854	-11,298	-4,150	7,148			
499	<u>Capital Expenditure</u>							
4901	Loan Repayment Capital	10,772	21,285	39,602	18,317		18,317	53.7 %
4902	Loan Repayment Interest	9,029	18,317	0	-18,317		-18,317	0.0 %
4904	CAP - Civic Centre Equipment	0	2,520	0	-2,520		-2,520	0.0 %
4909	CAP - CCTV Equipment	0	639	0	-639		-639	0.0 %
4915	CAP - Town Park	0	8,020	0	-8,020		-8,020	0.0 %
4924	CAP - Blue Plaques	0	6,950	0	-6,950		-6,950	0.0 %
4925	CAP - Skate Park	0	321	0	-321		-321	0.0 %
5315	Tfr from Capital Projects	0	-11,179	0	11,179		11,179	0.0 %
5324	Tfr from Skatepark	0	-321	0	321		321	0.0 %
5349	Tfr from EMR Blue Plaques	0	-6,563	0	6,563		6,563	0.0 %
6306	Tfr to CIL 2017-18	0	10,087	0	-10,087		-10,087	0.0 %
6315	Tfr to Capital Projects	0	44,000	44,000	0		0	100.0 %
6324	Tfr to Skatepark	5,000	56,301	0	-56,301		-56,301	0.0 %
6349	Tfr to Blue Plaques EMR	0	1,000	0	-1,000		-1,000	0.0 %
	Capital Expenditure :- Expenditure	24,801	151,377	83,602	-67,775	0	-67,775	181.1 %
1179	Donations Received	0	3,400	0	3,400			0.0 %
1180	Grants Recieved	5,000	25,000	0	25,000			0.0 %
1183	FOWP Skatepark	0	31,301	0	31,301			0.0 %
1710	CIL Receipts 2017-18	0	10,087	0	10,087			0.0 %
	Capital Expenditure :- Income	5,000	69,788	0	69,788			
	Net Expenditure over Income	19,801	81,589	83,602	2,013			

Month No : 1

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101	<u>Council Administration</u>							
4001	Salaries	12,109	12,109	139,200	127,091		127,091	8.7 %
4008	Training	0	0	2,500	2,500		2,500	0.0 %
4009	Travel	0	0	400	400		400	0.0 %
4010	Health & Safety	0	0	500	500		500	0.0 %
4013	Rent Payable (Internal)	3,100	3,100	37,200	34,100		34,100	8.3 %
4020	Consumables & Other Expenses	28	28	1,500	1,472		1,472	1.9 %
4022	Postage & Telephone	154	154	2,500	2,346		2,346	6.1 %
4023	Printing & Stationery	26	26	1,500	1,474	-22	1,496	0.3 %
4024	Photocopier Charges	281	281	3,000	2,719		2,719	9.4 %
4025	IT (Website & Email)	186	186	4,500	4,314		4,314	4.1 %
4027	Subscriptions and Publications	605	605	3,500	2,895		2,895	17.3 %
4028	Insurance	762	762	9,200	8,438		8,438	8.3 %
4030	Recruitment Advertising	0	0	1,100	1,100		1,100	0.0 %
4036	Repairs and Renewals	20	20	500	480		480	4.0 %
4040	Equipment/Furniture	0	0	1,000	1,000		1,000	0.0 %
4056	Accountancy Fees	-204	-204	13,500	13,704		13,704	-1.5 %
4057	Audit Fees	-2,030	-2,030	2,440	4,470		4,470	-83.2 %
4058	Legal Fees	0	0	1,000	1,000		1,000	0.0 %
4059	Other Professional Fees	855	855	2,600	1,745		1,745	32.9 %
4060	Bank Charges	80	80	1,500	1,420		1,420	5.3 %
	Council Administration :- Expenditure	15,971	15,971	229,140	213,169	-22	213,191	7.0 %
1176	Precept	393,242	393,242	786,483	-393,242			50.0 %
1177	Precept Allocation	0	0	-46,000	46,000			0.0 %
1190	Interest Receivable	966	966	5,000	-4,034			19.3 %
1300	Dog Bag Sales	88	88	1,000	-913			8.8 %
	Council Administration :- Income	394,295	394,295	746,483	-352,188			52.8 %
	Net Expenditure over Income	-378,324	-378,324	-517,343	-139,019			
102	<u>Civic and Democratic</u>							
4033	Advertising	200	200	1,500	1,300		1,300	13.3 %
4080	Mayoral Expenses	0	0	2,000	2,000		2,000	0.0 %
4082	Town Crier	0	0	1,000	1,000		1,000	0.0 %
4086	Civic Regalia	0	0	200	200		200	0.0 %
6319	Tfr to Elections Reserve	0	0	5,000	5,000		5,000	0.0 %
	Civic and Democratic :- Expenditure	200	200	9,700	9,500	0	9,500	2.1 %
	Net Expenditure over Income	200	200	9,700	9,500			

Month No : 1

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
103	<u>Policy and Communications</u>							
4033	Advertising	0	0	1,000	1,000		1,000	0.0 %
4034	Newsletter	0	0	2,000	2,000		2,000	0.0 %
4083	Civic Promotion\Consultation	0	0	4,500	4,500		4,500	0.0 %
4084	Town Promotion	0	0	3,000	3,000		3,000	0.0 %
	Policy and Communications :- Expenditure	0	0	10,500	10,500	0	10,500	0.0 %
	Net Expenditure over Income	0	0	10,500	10,500			
104	<u>Council Events</u>							
4032	Adverts - Events	0	0	1,000	1,000		1,000	0.0 %
4081	Civic Events	280	280	2,000	1,720		1,720	14.0 %
4087	Civic Service	0	0	500	500		500	0.0 %
4706	Christmas Lights	0	0	20,000	20,000		20,000	0.0 %
4720	Remembrance Service	0	0	1,000	1,000		1,000	0.0 %
	Council Events :- Expenditure	280	280	24,500	24,220	0	24,220	1.1 %
1701	Christmas Events Income	0	0	3,500	-3,500			0.0 %
	Council Events :- Income	0	0	3,500	-3,500			0.0 %
	Net Expenditure over Income	280	280	21,000	20,720			
107	<u>Grants and Projects</u>							
4700	Grants - Large	0	0	10,000	10,000		10,000	0.0 %
4701	Small Grants - Permitted	0	0	5,000	5,000		5,000	0.0 %
4703	WCR Community Radio SLA	0	0	10,000	10,000		10,000	0.0 %
4704	Warminster Community Hub SLA	0	0	6,000	6,000		6,000	0.0 %
4707	Catenary Cable Maintenance	9	9	1,600	1,591		1,591	0.6 %
4708	Grant - CAB	0	0	2,000	2,000		2,000	0.0 %
4710	Enterprise Warminster	0	0	4,000	4,000		4,000	0.0 %
4712	Grant - Warminster Carnival	0	0	3,500	3,500		3,500	0.0 %
4715	INSPIRE	0	0	3,500	3,500		3,500	0.0 %
4718	Warminster Wobble	3,000	3,000	3,000	0		0	100.0 %
	Grants and Projects :- Expenditure	3,009	3,009	48,600	45,591	0	45,591	6.2 %
	Net Expenditure over Income	3,009	3,009	48,600	45,591			
201	<u>CCTV</u>							
4001	Salaries	3,712	3,712	43,600	39,888		39,888	8.5 %
4008	Training	0	0	1,500	1,500		1,500	0.0 %
4014	Electricity and Gas	0	0	200	200		200	0.0 %

Month No : 1

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4020	Consumables & Other Expenses	0	0	400	400		400	0.0 %
4021	BT Redcare	12,538	12,538	13,150	612		612	95.3 %
4022	Postage & Telephone	110	110	900	790		790	12.2 %
4028	Insurance	93	93	1,146	1,053		1,053	8.1 %
4029	Licences	480	480	220	-260		-260	218.2 %
4036	Repairs and Renewals	0	0	1,500	1,500		1,500	0.0 %
4037	Maintenance Contracts	0	0	4,000	4,000		4,000	0.0 %
5325	Tfr from CCTV	0	0	-375	-375		-375	0.0 %
	CCTV :- Expenditure	16,933	16,933	66,241	49,308	0	49,308	25.6 %
1177	Precept Allocation	0	0	46,000	-46,000			0.0 %
1201	CCTV-Dewey Trust Grant	0	0	4,000	-4,000			0.0 %
1204	CCTV-Army Grant	0	0	500	-500			0.0 %
1205	CCTV-West Wilts Tr Estate Fees	0	0	5,733	-5,733			0.0 %
1206	CCTV-Westbury TC Fees	0	0	10,008	-10,008			0.0 %
	CCTV :- Income	0	0	66,241	-66,241			0.0 %
	Net Expenditure over Income	16,933	16,933	0	-16,933			
202	<u>Dewey House</u>							
4011	Rates	526	526	5,350	4,824		4,824	9.8 %
4012	Water Rates	0	0	500	500		500	0.0 %
4014	Electricity and Gas	-830	-830	3,000	3,830		3,830	-27.7 %
4028	Insurance	118	118	1,250	1,132		1,132	9.4 %
4035	Refuse Collection\Bin Emptying	0	0	300	300		300	0.0 %
4036	Repairs and Renewals	0	0	1,500	1,500		1,500	0.0 %
4037	Maintenance Contracts	0	0	1,250	1,250		1,250	0.0 %
	Dewey House :- Expenditure	-186	-186	13,150	13,336	0	13,336	-1.4 %
1005	Rent Received	600	600	7,200	-6,600			8.3 %
	Dewey House :- Income	600	600	7,200	-6,600			8.3 %
	Net Expenditure over Income	-786	-786	5,950	6,736			
209	<u>Outside Services</u>							
4001	Salaries	3,783	3,783	45,500	41,717		41,717	8.3 %
4007	Uniform	0	0	200	200		200	0.0 %
4008	Training	160	160	300	140		140	53.3 %
4042	Vehicle Costs	346	346	5,500	5,154		5,154	6.3 %
	Outside Services :- Expenditure	4,289	4,289	51,500	47,211	0	47,211	8.3 %
	Net Expenditure over Income	4,289	4,289	51,500	47,211			

Month No : 1

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
210	<u>Town Park</u>							
4001	Salaries	125	125	14,300	14,175		14,175	0.9 %
4008	Training	0	0	200	200		200	0.0 %
4011	Rates	290	290	2,975	2,685		2,685	9.8 %
4012	Water Rates	0	0	14,000	14,000		14,000	0.0 %
4014	Electricity and Gas	-240	-240	2,500	2,740		2,740	-9.6 %
4020	Consumables & Other Expenses	40	40	500	460		460	8.1 %
4023	Printing & Stationery	0	0	100	100		100	0.0 %
4028	Insurance	98	98	2,300	2,202		2,202	4.3 %
4035	Refuse Collection\Bin Emptying	0	0	30,000	30,000		30,000	0.0 %
4036	Repairs and Renewals	332	332	30,000	29,668		29,668	1.1 %
4037	Maintenance Contracts	0	0	1,000	1,000		1,000	0.0 %
4038	Grounds Maintenance	3,358	3,358	40,000	36,642		36,642	8.4 %
4040	Equipment/Furniture	327	327	5,000	4,673		4,673	6.5 %
4085	Town Park Events	880	880	6,500	5,620		5,620	13.5 %
	Town Park :- Expenditure	5,211	5,211	149,375	144,164	0	144,164	3.5 %
1006	Rent - 23 Weymouth St	330	330	3,960	-3,630			8.3 %
1020	Town Park Events Income	1,025	1,025	183	842			560.1 %
1550	Boats Income	1,034	1,034	3,000	-1,966			34.5 %
	Town Park :- Income	2,389	2,389	7,143	-4,754			33.4 %
	Net Expenditure over Income	2,822	2,822	142,232	139,410			
211	<u>Open Spaces</u>							
4012	Water Rates	0	0	30	30		30	0.0 %
4038	Grounds Maintenance	573	573	10,000	9,427		9,427	5.7 %
4040	Equipment/Furniture	0	0	250	250		250	0.0 %
4214	Bins	0	0	5,000	5,000		5,000	0.0 %
	Open Spaces :- Expenditure	573	573	15,280	14,707	0	14,707	3.8 %
	Net Expenditure over Income	573	573	15,280	14,707			
212	<u>Cemetery and Churchyard</u>							
4011	Rates	15	15	155	140		140	9.6 %
4028	Insurance	78	78	945	867		867	8.2 %
4212	War Memorial	0	0	0	0	-8,246	8,246	0.0 %
	Cemetery and Churchyard :- Expenditure	92	92	1,100	1,008	-8,246	9,254	-741.2 %
1212	Burial Fees	0	0	1,500	-1,500			0.0 %
	Cemetery and Churchyard :- Income	0	0	1,500	-1,500			0.0 %
	Net Expenditure over Income	92	92	-400	-492			

Month No : 1

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
213	<u>Public Conv - Town Park</u>							
4036	Repairs and Renewals	0	0	250	250		250	0.0 %
4200	Public Toilets	-629	-629	8,000	8,629		8,629	-7.9 %
	Public Conv - Town Park :- Expenditure	-629	-629	8,250	8,879	0	8,879	-7.6 %
	Net Expenditure over Income	-629	-629	8,250	8,879			
214	<u>Public Conv - Central Car Park</u>							
4012	Water Rates	0	0	2,500	2,500		2,500	0.0 %
4014	Electricity and Gas	-180	-180	1,500	1,680		1,680	-12.0 %
4028	Insurance	14	14	172	158		158	8.0 %
4036	Repairs and Renewals	421	421	1,500	1,079		1,079	28.1 %
4200	Public Toilets	0	0	11,500	11,500		11,500	0.0 %
	Public Conv - Central Car Park :- Expenditure	255	255	17,172	16,917	0	16,917	1.5 %
	Net Expenditure over Income	255	255	17,172	16,917			
215	<u>Streets Furniture</u>							
4028	Insurance	29	29	355	326		326	8.2 %
4038	Grounds Maintenance	743	743	0	-743		-743	0.0 %
4040	Equipment/Furniture	0	0	1,500	1,500		1,500	0.0 %
4803	Baskets & Tubs	0	0	9,000	9,000		9,000	0.0 %
	Streets Furniture :- Expenditure	772	772	10,855	10,083	0	10,083	7.1 %
	Net Expenditure over Income	772	772	10,855	10,083			
216	<u>Pavilion Cafe</u>							
4001	Salaries	4,457	4,457	20,500	16,043		16,043	21.7 %
4007	Uniform	0	0	150	150		150	0.0 %
4008	Training	0	0	250	250		250	0.0 %
4016	Cleaning	0	0	100	100		100	0.0 %
4020	Consumables & Other Expenses	232	232	2,000	1,768		1,768	11.6 %
4022	Postage & Telephone	59	59	600	541		541	9.9 %
4023	Printing & Stationery	0	0	200	200		200	0.0 %
4025	IT (Website & Email)	0	0	100	100		100	0.0 %
4035	Refuse Collection\Bin Emptying	0	0	500	500		500	0.0 %
4036	Repairs and Renewals	563	563	1,000	437		437	56.3 %
4040	Equipment/Furniture	314	314	500	186		186	62.9 %
4055	Stocktaking Fees	0	0	240	240		240	0.0 %
4061	Streamline Charges	0	0	360	360		360	0.0 %
	Pavilion Cafe :- Expenditure	5,626	5,626	26,500	20,874	0	20,874	21.2 %

Month No : 1

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
3540	Pavilion Purchases	2,613	2,613	20,000	17,387		17,387	13.1 %
	Pavilion Cafe :- Direct Expenditure	2,613	2,613	20,000	17,387	0	17,387	13.1 %
1600	Pavillion Cafe Sales	6,872	6,872	40,000	-33,128			17.2 %
	Pavilion Cafe :- Income	6,872	6,872	40,000	-33,128			17.2 %
	Net Expenditure over Income	1,367	1,367	6,500	5,133			
<u>217</u>	<u>Play Areas</u>							
4010	Health & Safety	0	0	14,000	14,000		14,000	0.0 %
4016	Cleaning	0	0	1,000	1,000		1,000	0.0 %
4020	Consumables & Other Expenses	0	0	450	450		450	0.0 %
4023	Printing & Stationery	0	0	100	100		100	0.0 %
4028	Insurance	0	0	4,050	4,050		4,050	0.0 %
4035	Refuse Collection\Bin Emptying	0	0	3,382	3,382		3,382	0.0 %
4037	Maintenance Contracts	0	0	11,000	11,000		11,000	0.0 %
4038	Grounds Maintenance	0	0	15,000	15,000		15,000	0.0 %
4044	Tree Works	0	0	2,000	2,000		2,000	0.0 %
4058	Legal Fees	0	0	4,400	4,400		4,400	0.0 %
	Play Areas :- Expenditure	0	0	55,382	55,382	0	55,382	0.0 %
1180	Grants Recieved	0	0	9,000	-9,000			0.0 %
	Play Areas :- Income	0	0	9,000	-9,000			0.0 %
	Net Expenditure over Income	0	0	46,382	46,382			
<u>218</u>	<u>Skate Park</u>							
4028	Insurance	0	0	2,000	2,000		2,000	0.0 %
4036	Repairs and Renewals	0	0	5,000	5,000		5,000	0.0 %
	Skate Park :- Expenditure	0	0	7,000	7,000	0	7,000	0.0 %
	Net Expenditure over Income	0	0	7,000	7,000			
<u>301</u>	<u>Civic Centre</u>							
4001	Salaries	5,411	5,411	63,000	57,589		57,589	8.6 %
4007	Uniform	0	0	200	200		200	0.0 %
4008	Training	0	0	1,000	1,000		1,000	0.0 %
4011	Rates	691	691	6,950	6,259		6,259	9.9 %
4012	Water Rates	0	0	1,500	1,500		1,500	0.0 %
4013	Rent Payable (Internal)	-3,100	-3,100	-37,200	-34,100		-34,100	8.3 %
4014	Electricity and Gas	0	0	15,000	15,000		15,000	0.0 %
4016	Cleaning	0	0	500	500		500	0.0 %

Month No : 1

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4020	Consumables & Other Expenses	0	0	1,250	1,250		1,250	0.0 %
4022	Postage & Telephone	66	66	900	834		834	7.3 %
4025	IT (Website & Email)	20	20	0	-20		-20	0.0 %
4028	Insurance	207	207	3,300	3,093		3,093	6.3 %
4029	Licences	802	802	2,500	1,698		1,698	32.1 %
4031	Publicity & Marketing	0	0	500	500		500	0.0 %
4035	Refuse Collection\Bin Emptying	0	0	1,300	1,300		1,300	0.0 %
4036	Repairs and Renewals	625	625	12,000	11,375		11,375	5.2 %
4037	Maintenance Contracts	677	677	6,250	5,573		5,573	10.8 %
4040	Equipment/Furniture	0	0	1,000	1,000		1,000	0.0 %
4055	Stocktaking Fees	0	0	120	120		120	0.0 %
4061	Streamline Charges	0	0	200	200		200	0.0 %
4801	Events Funding	152	152	1,500	1,348		1,348	10.1 %
	Civic Centre :- Expenditure	5,551	5,551	81,770	76,219	0	76,219	6.8 %
1001	Letting Income	4,636	4,636	40,000	-35,364			11.6 %
1002	Events Income	375	375	2,000	-1,625			18.8 %
1193	Miscellaneous Income	143	143	0	143			0.0 %
	Civic Centre :- Income	5,154	5,154	42,000	-36,846			12.3 %
	Net Expenditure over Income	397	397	39,770	39,373			
305	Civic Centre Bar							
4040	Equipment/Furniture	0	0	250	250		250	0.0 %
	Civic Centre Bar :- Expenditure	0	0	250	250	0	250	0.0 %
3530	Bar Purchases	0	0	4,800	4,800		4,800	0.0 %
3531	Bar Gas & Consumables	27	27	400	373		373	6.6 %
	Civic Centre Bar :- Direct Expenditure	27	27	5,200	5,173	0	5,173	0.5 %
1580	Bar Sales	573	573	12,000	-11,427			4.8 %
	Civic Centre Bar :- Income	573	573	12,000	-11,427			4.8 %
	Net Expenditure over Income	-547	-547	-6,550	-6,003			
499	Capital Expenditure							
4901	Loan Repayment Capital	0	0	22,347	22,347		22,347	0.0 %
4902	Loan Repayment Interest	0	0	17,255	17,255		17,255	0.0 %
4925	CAP - Skate Park	29,575	29,575	0	-29,575		-29,575	0.0 %
5324	Tfr from Skatepark	-29,575	-29,575	0	29,575		29,575	0.0 %
6306	Tfr to EMR CIL	88,156	88,156	0	-88,156		-88,156	0.0 %
6315	Tfr to Capital Projects	0	0	44,000	44,000		44,000	0.0 %
	Capital Expenditure :- Expenditure	88,156	88,156	83,602	-4,554	0	-4,554	105.4 %

Month No : 1

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1710	CIL Receipts	88,156	88,156	0	88,156			0.0 %
	Capital Expenditure :- Income	88,156	88,156	0	88,156			
	Net Expenditure over Income	0	0	83,602	83,602			

At: 3:21 PM

Current/Instant Access Bank A/

List of Payments made between 01/02/2019 and 28/02/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2019	Aviva	Std Ord	1,407.51		Insurance
01/02/2019	Water2Business	DDR	502.69		Purchase Ledger Payment
01/02/2019	Water2Business	DDR1	32.00		Purchase Ledger Payment
01/02/2019	Water2Business	DDR3	11.78		9203/Water 24.07.18-11.01.19
01/02/2019	Water2Business	DDR4	1,917.50		Purchase Ledger Payment
01/02/2019	Water2Business	DDR5	255.50		Purchase Ledger Payment
05/02/2019	Danny Donkey & Pals	FP	50.00		9181/Donkey for Spring in park
05/02/2019	1st Metropolitan Locksmiths Lt	FP1	126.96		9172/3 Master keys - Civic
05/02/2019	GB Heating Ltd	FP10	151.20		9186/Call out to elec repairs
05/02/2019	Healthmatic	FP11	3,540.00		9187/Repairs to door
05/02/2019	Moviola Ltd	FP12	135.60		9192/Film- mamma mia
05/02/2019	Office Right Business Solution	FP13	35.47		Purchase Ledger Payment
05/02/2019	Roundstone Vending Limited	FP14	52.00		9200/Kreamer for coffee machin
05/02/2019	Vibe Telecom Ltd	FP15	327.89		9202/Annual support service
05/02/2019	Wadworth	FP16	180.00		8435/APLH Course 9.05.18
05/02/2019	Amazon Business	FP17	20.99		9175/Staplerx2
05/02/2019	Amazon Business	FP2	9.95		9174/Henry Hoover Bags
05/02/2019	Amazon Business	FP20	8.95		9176/Duracell AA Batteries
05/02/2019	Designer Mark	FP21	140.00		9182/Work to website
05/02/2019	Idverde Limited	FP22	6,188.78		9188/Grass cutting-Grnd Maint
05/02/2019	Nisbets	FP23	32.98		9193/Wall Board Frame
05/02/2019	Office Right Business Solution	FP24	160.03		9195/Stationery,gloves + stamp
05/02/2019	Roundstone Catering Equipment	FP25	177.60		9199/Water fillers
05/02/2019	Wired Publishing	FP26	192.00		9207/Advert in west wilts mag
05/02/2019	Dentons Directories Ltd	FP27	3,360.00		9178/Warminster Town Map
05/02/2019	Amazon Business	FP3	12.34		9173/HDMI - VGA Cable
05/02/2019	Complete Fire Services Ltd	FP4	140.88		9177/Annual fire extinguisher
05/02/2019	DCK Accounting Solutions Ltd	FP5	914.88		9179/Accounting visit
05/02/2019	Diversified Business Communica	FP6	192.00		9180/Adverts in CDC Year book
05/02/2019	Mr Tom Dommett	FP7	141.60		9183/Reimburse costs
05/02/2019	Dorma UK Limited	FP8	1,748.41		9184/Repairs to front door
05/02/2019	Fiona Fox	FP9	133.95		9185/Lamps from IKEA
08/02/2019	HMRC	DDR	4,535.14		PAYE/NI JAN 19
08/02/2019	Clearsky IT	DDR	16.50		9215-IT Support
11/02/2019	SGW Payroll Ltd	DDR6	79.14		9201/Payroll processing cost
12/02/2019	Petty Cash	109563	214.09		Petty Cash
12/02/2019	J & K Burton	109564	37.20		Purchase Ledger Payment
12/02/2019	Wiltshire Council	109565	21.00		9248-TENS Licence
13/02/2019	HSBC	DDR	20.00		AUTO TFR CHARGE
15/02/2019	Timico Limited	DDR7	874.58		9250-Telephone
15/02/2019	Wiltshire Council	DDR	288.00		Town Park Rates
19/02/2019	Worldpay (UK) Ltd	DDR8	33.29		9226-Worldpay Charges Jan19
19/02/2019	Worldpay (UK) Ltd	DDR9	18.08		9227-Worldpay charges Jan19

At: 3:21 PM

Current/Instant Access Bank A/

List of Payments made between 01/02/2019 and 28/02/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/02/2019	Office Evolution Ltd	FP28	243.73		9194/Photocopying charge
19/02/2019	Booker	FP29	117.34		9266-Pavilion Cafe Stock
20/02/2019	West mercia Energy	DDR10	426.17		9205/Elec December 2018
21/02/2019	VWFS UK Ltd	Std Ord	32.12		Van WT16 TRZ Maintenance Plan
21/02/2019	HSBC	DDR	52.49		BANK CHARGES
22/02/2019	Clearsky IT	DDR1	24.00		9273-Remote IT Support
22/02/2019	Clearsky IT	DDR3	24.00		9272-On Site IT Support
22/02/2019	Clearsky IT	DDR4	576.00		9274-Dell Vostro Notebook
25/02/2019	VWFS UK LTD	Std Ord	383.14		Van WT16 TRZ Lease Payment
25/02/2019	BOC Gases	DDR11	31.86		3051265977/9222/BOC Gases
26/02/2019	Clearsky IT	DDR5	200.76		9234-IT Support
27/02/2019	FEB SALARIES	DDR	15,469.63		FEB SALARIES
27/02/2019	LGPS	DDR	5,210.38		PENSIONS FEB 19
28/02/2019	Hills Waste Solutions Ltd	DDR12	432.98		9223-CC Waste collection
Total Payments			<u>51,663.06</u>		

At: 3:03 PM

Current/Instant Access Bank A/

List of Payments made between 01/03/2019 and 31/03/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/03/2019	Aviva	Std Ord	1,407.51		Insurance
01/03/2019	Wessex Lift Co Ltd	BAC01	118.50		Purchase Ledger Payment
01/03/2019	Hunot HR	BAC02	240.00		9208/Advice Line
01/03/2019	Water2Business	DD01	32.00		Purchase Ledger Payment
01/03/2019	Water2Business	DD02	1,917.50		Purchase Ledger Payment
01/03/2019	Water2Business	DD03	200.50		Purchase Ledger Payment
01/03/2019	Warminster Community Hub	CX109551	-6,000.00		Cancel Chq 109551
04/03/2019	Amazon Business	BAC05	4.99		9228-Wipe clean boards
04/03/2019	Amazon Business	BAC06	16.47		9229-Forged note pen
04/03/2019	Amazon Business	BAC07	7.78		9230-Stationery
04/03/2019	Amazon Business	BAC08	7.00		9231-Stationery
04/03/2019	All Drainage Services Ltd	BAC09	540.00		9232-CC Drainage works
04/03/2019	All Drainage Services Ltd	BAC10	780.00		9233-CC Drainage works
04/03/2019	Coates & Parker Ltd	BAC11	285.82		Purchase Ledger Payment
04/03/2019	Colborne Trophies Ltd	BAC12	142.00		9235-Happy Medal-Pancake race
04/03/2019	DCK Accounting Solutions Ltd	BAC13	313.14		9216-Budget Mtng 19-20
04/03/2019	GB Heating Ltd	BAC14	1,468.80		9236-Replace Hand Dyrer ladies
04/03/2019	JRB Enterprise	BAC15	297.60		9238-Degradable dog bags
04/03/2019	Miss B McKenna	BAC16	220.00		9217-SIA CCTV Licence
04/03/2019	NBB Recycled Furniture	BAC17	1,344.60		9239-Benches & picnic table
04/03/2019	Office Right Business Solution	BAC18	5.87		9240-Stationery
04/03/2019	Public Works Loan Board	DD04	19,800.89		9319/Loan 498332 - INT
04/03/2019	Victoria H. Back pay	BACS	229.51		Victoria H. Back pay
05/03/2019	Playsafety Ltd	BAC19	813.78		9241-Play area inspections
05/03/2019	Charles Saunders Ltd	BAC20	362.68		9218-Hand towels
05/03/2019	Total Floor Care Ltd	BAC21	76.80		9243-Syla floor cleaner
05/03/2019	TTS Group Ltd	BAC22	443.94		9244-Maypole
05/03/2019	Warminster Fiers Association	BAC23	40.00		9245-Warminster fiers Subs
05/03/2019	Wiltshire Association of Local	BAC24	78.00		9246-Finance training
05/03/2019	Wessex Lift Co Ltd	BAC25	146.83		9219-2 x 12v batteries
05/03/2019	Wheelers (Westbury) Ltd	BAC26	6,367.26		9220-Christmas lights
07/03/2019	Warminster Parking Partnership	BAC28	137.20		Purchase Ledger Payment
08/03/2019	HMRC PAYE/NI Feb 19	BACS	4,268.50		HMRC PAYE/NI Feb 19
12/03/2019	West mercia Energy	BAC29	582.76		9253-TP Electricity
13/03/2019	Auto transfer charge	CHRG	20.00		Auto transfer charge
14/03/2019	SGW Payroll Ltd	BAC30	77.16		9299/Payroll processing cost
15/03/2019	Timico Limited	BAC31	477.19		9322/Pone bill
15/03/2019	Wiltshire Council	DDR	288.00		Town Park Rates
18/03/2019	SGW Payroll Ltd	BAC32	30.00		9300/Payroll processing charge
18/03/2019	Southern Electric	DD05	2,369.83		9298/Gas 06.12.18-26.02.19
19/03/2019	A Head For PR Ltd	BAC33	750.00		9271-PR Consulting Jan 19
19/03/2019	Amazon Business	BAC34	54.99		9283/Pop up gazebo
19/03/2019	Amazon Business	BAC35	19.78		9305/Safety tape

At: 3:03 PM

Current/Instant Access Bank A/

List of Payments made between 01/03/2019 and 31/03/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/03/2019	Amazon Business	BAC36	8.99		9306/Scissors x 2
19/03/2019	Ashton Farms	BAC37	118.30		9307/Pavilion stock purchase
19/03/2019	Coates & Parker Ltd	BAC38	33.12		9285/Adverts
19/03/2019	Dentons Directories Ltd	BAC39	3,424.80		9311/Artwork for town park
19/03/2019	Designer Mark	BAC40	500.00		9313/Website hosting renewal
19/03/2019	GB Heating Ltd	BAC41	72.00		9314/Repairs to hand dryer
19/03/2019	Idverde Limited	BAC42	6,464.07		9293/Toilets- Car park
19/03/2019	Mirage Signs Limited	BAC43	288.00		9316/Entrance sign to town par
19/03/2019	Method Publishing	BAC44	168.00		9317/Advert in Garrison Guide
19/03/2019	Moviola Ltd	BAC45	140.70		9294/King of thieves- film
19/03/2019	Nisbels	BAC46	124.18		9295/Vegware cups
19/03/2019	Office Right Business Solution	BAC47	383.09		9297/Postage, Stationery items
19/03/2019	Roundstone Vending Limited	BAC48	122.00		9320/Pav cafe-bar purchase
19/03/2019	Redpin Publishing Ltd	BAC49	156.00		9321/Advert-Spring in Park
19/03/2019	The Warminster Way	BAC50	130.00		9301/Newsletter distribution
19/03/2019	Warminster Community Radio	BAC51	2,500.00		9324/Service 1Qtr 2019-20
19/03/2019	Wheelers (Westbury) Ltd	BAC52	1,200.00		9302/Qtrly inspection CCTV
19/03/2019	Wiltshire Council	BAC53	56.12		9303/CATG-Bartholomew Lane
19/03/2019	DCK Accounting Solutions Ltd	BAC54	148.38		Purchase Ledger Payment
19/03/2019	John Leighton Print & Design C	BAC55	90.00		9326/Artwork for lake pleasure
19/03/2019	Worldpay (UK) Ltd	DD06	34.80		9380/Card charges - Pav Cafe
19/03/2019	Worldpay (UK) Ltd	DD07	20.04		9381/Card charge -Civic Centre
19/03/2019	Office Evolution Ltd	DD08	259.71		9249-Staples for copier
19/03/2019	Booker	DD09	350.49		9309/Pav cafe - purchase
21/03/2019	VWFS UK Ltd	Std Ord	32.12		Van WT16 TRZ Maintenance Plan
21/03/2019	Warminster Parking Partnership	BAC56	273.20		9325/Weymouth arms
21/03/2019	Bank charge to 27.02.19	CHRG	49.42		Bank charge to 27.02.19
25/03/2019	VWFS UK LTd	Std Ord	383.14		Van WT16 TRZ Lease Payment
25/03/2019	BOC Gases	BAC57	31.86		9284/Monthly gas charge
26/03/2019	Clearsky IT	BAC58	200.76		9310/Computer subscription
27/03/2019	Staff salaries March 2019	BACS	15,683.53		Staff salaries March 2019
27/03/2019	WC Pension Due Mar 19	BACS	5,264.80		WC Pension Due Mar 19
27/03/2019	WC Pension Feb 19	BACS	62.89		WC Pension Feb 19
29/03/2019	Hills Waste Solutions Ltd	DD10	385.49		9286/waste + recycling
29/03/2019	CCLA Deposit investment	BACS	20,000.00		CCLA Deposit investment
Total Payments			99,945.18		

At: 12:09 PM

Current/Instant Access Bank A/

List of Payments made between 01/04/2019 and 30/04/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2019	Hunot HR	BAC01	240.00		9315/Advice line - March
01/04/2019	Water2Business	DD01	32.00		Purchase Ledger Payment
01/04/2019	Southern Electric	DD02	4,528.94		9371/Elec 01.12.18-28.02.19
01/04/2019	Water2Business	DD03	1,917.50		Purchase Ledger Payment
01/04/2019	Water2Business	DD04	200.50		Purchase Ledger Payment
01/04/2019	Aviva	Std Ord	1,407.51		Insurance
02/04/2019	ACAS	BAC02	175.00		9327/Mock disciplinary hearing
02/04/2019	ACB Print & Design	BAC03	351.00		93278/Newsletter - Spring 19
02/04/2019	All Drainage Services Ltd	BAC04	138.00		9329/Clear blocked drains
02/04/2019	Amazon Business	BAC05	31.99		9332/Clothes garment rail
02/04/2019	Amazon Business	BAC06	28.50		9333/Noticeboard - Pav cafe
02/04/2019	Amazon Business	BAC07	34.80		9334/Square card reader
02/04/2019	Amazon Business	BAC08	18.69		9335/Mobile phone
02/04/2019	Amazon Business	BAC09	8.98		9336/Running hiking waist bag
02/04/2019	Amazon Business	BAC10	9.99		9331/Tennis balls
02/04/2019	Amazon Business	BAC11	8.34		9337/Thermometers - Pav cafe
02/04/2019	Amazon Business	BAC12	35.78		9338/Leaflet dispenser-Pav Caf
02/04/2019	Amazon Business	BAC13	79.20		9330/Door ramp
02/04/2019	Amazon Business	BAC14	26.99		9339/Walkie talkie-Waterproof
02/04/2019	Ashton Farms	BAC15	96.66		9340/Pav cafe - stock
02/04/2019	Avon Printing Services	BAC16	143.00		9341/Civic service sheets
02/04/2019	Chubb Electronic Security Ltd	BAC17	963.63		9345/Contract renewal - alarm
02/04/2019	Colborne Trophies Ltd	BAC18	46.70		9276-Retiring Mayor badge
02/04/2019	Complete Fire Services Ltd	BAC19	64.80		9347/Fire Services - Pav Cafe
02/04/2019	DCK Accounting Solutions Ltd	BAC20	914.88		9348/Accounting visit
02/04/2019	GB Heating Ltd	BAC21	341.40		9350/Adjust toilet flush
02/04/2019	GB Heating Ltd	BAC22	412.80		9352/Water heater - Toilet
02/04/2019	Hunot HR	BAC23	720.00		9353/Recruitment service
02/04/2019	Idverde Limited	BAC24	6,383.38		9354/Gmd maint - Grass cuttin
02/04/2019	Keep Britain Tidy	BAC25	390.00		9359/Green flag App - 2019
02/04/2019	Moviola Ltd	BAC26	191.60		9360/Film- Bohemian Rhapsody
02/04/2019	Nicks Shoe Repairs	BAC27	33.00		9361/Key cutting - civic centr
02/04/2019	National Trust	BAC28	649.80		9362/Yeates field rent
02/04/2019	Office Right Business Solution	BAC29	419.93		9366/Blue 240L Wheelie bin
02/04/2019	RBS Software Solutions	BAC30	962.40		9382/Omega - Annul Licence
02/04/2019	Roundstone Vending Limited	BAC31	170.00		9367/Civic bar - stock
02/04/2019	Charles Saunders Ltd	BAC32	90.38		9368/Foam soap - Civic Centre
02/04/2019	Wiltshire Association of Local	BAC33	264.00		9375/Cilca Supp- 4 part course
02/04/2019	Wiltshire Council	BAC34	59.50		9379/DBS Charge - Lucy Guy
02/04/2019	Booker	DD05	151.57		9343/Cafe stock
02/04/2019	Clearsky IT	DD06	126.00		9346/Netgear - CCTV
03/04/2019	GrenkLeasing	DD	336.78		Photocopier lease
05/04/2019	N Gooding	BAC	220.00		N Gooding

List of Payments made between 01/04/2019 and 30/04/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/04/2019	Southern Electric	109566	203.07		9389/Elec 24.11.18-14.01.19
08/04/2019	Swallow Drinks South West Ltd	BAC35	70.68		9374/Pav cafe - stock
08/04/2019	SGW Payroll Ltd	DD07	73.20		9369/Payroll processing charge
08/04/2019	HMRC PAYE/NI Due March19	BAC	4,400.00		HMRC PAYE/NI Due March19
11/04/2019	Bank charge payable	CHRG	20.00		Bank charge payable
12/04/2019	West mercia Energy	DD08	567.90		9378/Elec February 2019
12/04/2019	Southern Electric	DD09	89.21		9373/Elec 22.12.18-25.03.19
15/04/2019	Wiltshire Council	Std Ord	14.93		WC Rates Boreham Rd Cemetary
15/04/2019	Wiltshire Council	Std Ord	526.25		WC Rates Dewey House
15/04/2019	Wiltshire Council	Std Ord	691.00		WC Rates Civic Centre
15/04/2019	Wiltshire Council	Std Ord	290.20		Non-dom Rates Town Park
16/04/2019	A Head For PR Ltd	BAC36	375.00		Purchase Ledger Payment
16/04/2019	A Head For PR Ltd	BAC37	375.00		Purchase Ledger Payment
16/04/2019	Amazon Business	BAC38	21.99		9269-Impulse sealer bag strips
16/04/2019	Amazon Business	BAC39	25.99		9393/Anti-Bacterial hand gel
16/04/2019	Amazon Business	BAC40	8.99		9394/Broom mop holder
16/04/2019	Amazon Business	BAC41	5.00		9395/Accident book
16/04/2019	Amazon Business	BAC42	22.50		9396/Suncream spray
16/04/2019	Amazon Business	BAC43	16.99		9397/Boat hook
16/04/2019	Amazon Business	BAC44	99.99		9398/Golf poles, flag & cups
16/04/2019	Amazon Business	BAC45	348.00		9399/Chest freezer
16/04/2019	Auditing Solutions Ltd	BAC46	516.00		9281-Internal Audit 18/19
16/04/2019	Coates & Parker Ltd	BAC47	215.28		9384/Adverts
16/04/2019	DJ Doors Ltd	BAC48	384.00		9401/Routine service + inspect
16/04/2019	Mr Tom Dommett	BAC49	82.70		9385/Travel exp. reimbursed
16/04/2019	Fiona Fox	BAC50	64.50		9386/Civic service reimburse
16/04/2019	GB Heating Ltd	BAC51	21.00		9279-Adjust ladies toilet flow
16/04/2019	GB Heating Ltd	BAC52	320.40		9280-Emergency lights/door sig
16/04/2019	Hampshire Flag Company	BAC53	504.00		9404/Halyard installation
16/04/2019	Mirage Signs Limited	BAC54	48.00		9405/Remove+Clean banner
16/04/2019	Nisbets	BAC55	110.13		9406/Vegware cups + lids
16/04/2019	Office Right Business Solution	BAC56	23.08		Purchase Ledger Payment
16/04/2019	Office Right Business Solution	BAC57	118.32		9198/Credit- litter picker
16/04/2019	Office Right Business Solution	BAC58	64.02		9388/Staff uniform
16/04/2019	Pear Technology Services Ltd	BAC59	270.00		9278-IT Support/Software updat
16/04/2019	Printed.com	BAC60	445.15		9277-Warminster Tree Trail bro
16/04/2019	Screwfix Direct Ltd	BAC61	204.81		9407/Equipment/tools repair
16/04/2019	SLCC Enterprises Ltd	BAC62	48.00		9267-TD Training 13.3.19
16/04/2019	SLCC Enterprises Ltd	BAC63	84.00		9268-FF Training 13.3.19
16/04/2019	Warminster Wobble	BAC64	3,000.00		9476/Wobble Grant 19/20
16/04/2019	Wiltshire Outdoor Learning Tea	BAC65	192.00		9408/Boat training - 05.4.19
16/04/2019	Clearsky IT	BAC66	24.00		9439/New email address
16/04/2019	Wiltshire Association of Local	BAC67	1,991.71		Purchase Ledger Payment

At: 12:09 PM

Current/Instant Access Bank A/

List of Payments made between 01/04/2019 and 30/04/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/04/2019	BT Redcare	BAC68	15,045.28		9400/Line rental-annual contrit
16/04/2019	Booker	DD10	598.35		Purchase Ledger Payment
18/04/2019	Warminster Parking Partnership	BAC69	215.90		4913/Warminster Community Hub
18/04/2019	Timico Limited	BAC70	488.48		9412/Phone bill - April
18/04/2019	Office Evolution Ltd	BAC71	288.51		9363/Photocopying charges
18/04/2019	Warminster Community Hub	BACS	6,000.00		Warminster Community Hub
21/04/2019	VWFS UK Ltd	Std Ord	32.12		Van WT16 TRZ Maintenance Plan
21/04/2019	Bank charge payable	CHRG	59.62		Bank charge payable
23/04/2019	Worldpay (UK) Ltd	DD11	36.52		9436/March Car charge
23/04/2019	Worldpay (UK) Ltd	DD12	20.15		9437/Card charge - March
25/04/2019	BOC Gases	DD13	31.86		9342/Monthly gas charge
25/04/2019	VWFS UK LTD	Std Ord	383.14		Van WT16 TRZ Lease Payment
26/04/2019	Clearsky IT	BAC72	200.76		9409/IT Subscription charges
26/04/2019	Staff Salaries April 2019	BACS	18,315.58		Staff Salaries April 2019
29/04/2019	Wiltshire pension April	BACS	6,119.40		Wiltshire pension April
29/04/2019	Stuart Legg	BAC105	260.00		9469/Licence for Cherry picker
30/04/2019	Dave Naughton Electrical Servi	BAC100	423.18		9430/Toilets- repair 02.04.19
30/04/2019	Nisbets	BAC101	56.14		9431/Ve ware cups
30/04/2019	Nisbets	BAC102	110.13		9472/Vegware cups+lids
30/04/2019	Office Right Business Solution	BAC104	4.62		Purchase Ledger Payment
30/04/2019	Swallow Drinks South West Ltd	BAC105	100.56		9475/Slush + straws
30/04/2019	Screwfix Direct Ltd	BAC106	226.87		9474/Materials for repair
30/04/2019	Warminster Engraving	BAC107	28.00		9434/Brass plaque for Mayor
30/04/2019	All Drainage Services Ltd	BAC73	246.00		9455/Clear blockage from toile
30/04/2019	Hunot HR	BAC74	240.00		9410/Advice line - April
30/04/2019	Amazon Business	BAC75	9.80		9457/Mop heads - Pav cafe
30/04/2019	Amazon Business	BAC77	20.74		9458/Stapler + folders
30/04/2019	Amazon Business	BAC78	5.16		9459/Subject dividers
30/04/2019	Ashton Farms	BAC79	376.23		Purchase Ledger Payment
30/04/2019	Amazon Business	BAC80	34.89		9417/Cake slicer
30/04/2019	Amazon Business	BAC81	26.99		9418/Walkie talkie radios
30/04/2019	Amazon Business	BAC82	1.90		9415/Double sided tape
30/04/2019	Amazon Business	BAC83	10.99		9416/Floating waterproof bag
30/04/2019	Amazon Business	BAC84	4.99		9460/Wide subject divider
30/04/2019	Amazon Business	BAC85	16.99		9414/Boathook
30/04/2019	Architectural Acoustic Product	BAC86	812.64		9462/Annual maint. service
30/04/2019	Astill Treecare Ltd	BAC87	600.00		9461/Tree survey for skate pk
30/04/2019	Avon Printing Services	BAC88	545.00		9423/Spring in park - A1
30/04/2019	Danny Donkey & Pals	BAC89	350.00		9467/3 Donkeys + petting farm
30/04/2019	Euro Cash Register Limited	BAC90	79.14		9402/Casio Cash register
30/04/2019	GB Heating Ltd	BAC92	78.00		Purchase Ledger Payment
30/04/2019	Heyland Marine	BAC93	137.40		9427/Bungs +Rowlocks & plate
30/04/2019	Hunot HR	BAC94	240.00		9468/Ad for Warminster Journal

List of Payments made between 01/04/2019 and 30/04/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/04/2019	Idverde Limited	BAC95	754.31		9435/Toilet cleaning Feb 19
30/04/2019	Mirage Signs Limited	BAC96	18.00		9428/Add new dates to banner
30/04/2019	Moviola Ltd	BAC97	120.20		9429/Film- Windows
30/04/2019	National Trust	BAC98	37.80		9470/Rent Yeetes field
30/04/2019	Dave Naughton Electrical Servi	BAC99	82.20		9471/Replace tube+starter
30/04/2019	SGW Payroll Ltd	DD14	114.78		9432/Year end payroll
30/04/2019	Hills Waste Solutions Ltd	DD15	646.73		9392/Waste collection - CC
30/04/2019	Booker	DD16	2,886.17		Purchase Ledger Payment
Total Payments			<u>97,945.13</u>		

[illegible]

This page has been left blank

Variance Report to March 31st 2019 and April 30th 2019 respectively

Code	Title	Spend/Budget £	Variance £	% budget ≥15%	Explanation
101/4022	Postage/telephone	2726/2000	-726	21.3	Reflects the increase in council business.
101/4027	Subs/publications	3746/3000	-746	9.9	Tree trail book and Assistant Clerk SLCC membership
101/4056	Accountancy fees	10123/7500	-2623	20	Reflects the increase in council business. Budget setting took an additional day and accountant visits have increased to produce monthly accounts. This increase is accounted for in the 2019 – 2020 budget.
101/4059	Other professional fees	3255/2400	-855	20.6	Occupational health medical reports and assistance with seasonal recruitment respectively.
101/4060	Bank charges	1208/750	-458	46.1	Cash handling.
101	OVERALL EXPENDITURE = budget	211741/213613	1872	99.1	On budget
103/4083	Civic promotion/ Consultation	3430/2500	-930	22.2	PR
103/4084	Town Promotion	6854/3000	-3854	113.5	Overspend represents the

Variance Report to March 31st 2019 and April 30th 2019 respectively

Code	Title	Spend/Budget £	Variance £	% budget ≥15%	Explanation
					town map. 1000 grant received, net -2854.
103	OVERALL EXPENDITURE = budget	13557/10150	-3407	33.6	Overspend town map. PR has been charged to this code but could have been re-charged to individual events.
107/4703	WCR SLA	15000/10000	-5000	35	Phasing
107/4715	Inspire	4582/3500	-1082	15.9	Grant for banners received from the Area Board, therefore net grant on budget.
107	OVERALL EXPENDITURE = budget	39800/41100	1300	-3.2	Underspend
201/4036	R&R	3876/3000	-876	14.2	Urgent re-wiring
201	OVERALL EXPENDITURE = budget	66187/66434	247	.4	Underspend
210/4012	Water rates	15442/4500	-10942	228.2	Summer months on the paddling pool. This cost is in line with the amount Wiltshire Council were

Variance Report to March 31st 2019 and April 30th 2019 respectively

Code	Title	Spend/Budget £	Variance £	% budget ≥15%	Explanation
					spending.
210/4014	Electricity and gas	2897/2000	-897	29.9	Reflects increase in business.
210	OVERALL EXPENDITURE = budget	90666/104700	14034	13.4	Underspend
211/4038	Grounds maintenance	21696/9000	-12696	126.1	Tree works.
211	OVERALL EXPENDITURE = budget	21864/10030	-11834	118	Tree works and 4000 should appear under town park which would balance 210/4038
214/4014	Electricity and gas	3694/2100	-1594	60.9	Late bill received from Wiltshire Council 2160.19. net below budget.
214	OVERALL EXPENDITURE = budget	19500/19215	-285	1.5	underspend
215/4040	Equipment/furniture	4417/1500	-2917	179.5	CATG
216/4035	Refuse collection	1274/720	-554	61.9	Some LPG general waste was collected via the café for a couple of month.
216/4036	R&R	2676/2000	-676	18.8	Emergency shutter repair

Variance Report to March 31st 2019 and April 30th 2019 respectively

Code	Title	Spend/Budget £	Variance £	% budget ≥15%	Explanation
216	OVERALL EXPENDITURE = budget	30812/41070	10258	25	underspend
217/4023	Printing and Stationery	396/100	-296	80.5	Printing for play area consultation
217	OVERALL EXPENDITURE = budget	45982/54982	9000	16.4	Underspend – 44908 transferred to EMR play areas
301/4014	Electricity and gas	14230/12000	-2230	3.6	Increase use of facilities
301/4020	Consumables and other expenses	1815/1250	-565	27.2	Increase use of facilities
301/4028	Insurance	2928/2230	-698	16.3	Increase at renewal reflects increase use.
301/4037	Maintenance Contracts	7182/6000	-1182	4.7	Out of hours security cover and key holding services.
301/4040	Equipment/furniture	1382/1000	-382	18.2	Purchase of hazardous substances cabinet replacement

Variance Report to March 31st 2019 and April 30th 2019 respectively

Code	Title	Spend/Budget £	Variance £	% budget ≥15%	Explanation
301/4801	Events funding	1861/1500	-361	9	445.56 is for Christmas lights event. Therefore net, both events on budget.
301	OVERALL EXPENDITURE = budget	83630/94000	10370	11	Underspend

This page has been left blank

Finance and Assets Committee: 4th June 2019

Clerk's Report

- 9.1 Dewey House:** nothing to report.
- 9.2 Warminster Civic Centre:** nothing to report
- 9.3 The Obelisk:** The light has been replaced
- 9.4 War Memorial:** new planting due
- 9.5 Minster Closed Churchyard:** nothing to note.
- 9.6 Ashley Place Amenity Space:** nothing to note.
- 9.7 Allotments:** see agenda

This page has been left blank

MINUTES
of the Town Promotion Sub-Committee
held on Monday 4th March 2019 at 5.30pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Batchelor (Broadway)	*	Cllr Pitcher, Chairman (Broadway)	A
Cllr Fraser, Vice Chairman, (West)	*	Cllr Robbins (East)	*

Key: * Present A Apologies AB Absent

Present: Outside representatives: Wiltshire Council Cllr Tony Jackson (*), Andrew Robinson (*), Len Turner (*) Melvyn Davis(*) Cllr Tony Nicklin (*)

In attendance:

Officers: Tom Dommett (Assistant Town Clerk).

Public and press: 0 member of the public, 0 members of the press.

-
- TP/18/053 Apologies for Absence**
Apologies were received and accepted from Anne Francis and Muzib Rahman
- TP/18/054 Declarations of Interest**
No declarations of interest were received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
- TP/18/055 Minutes**
TP/18/055.1 The minutes of the meeting held on 7th January 2019 were approved as a true record and signed by the Chairman.
TP/18/055.2 Matters arising from the meeting of 7th January 2019
None.
- TP/18/056 Chairman's Announcements**
None
- TP/18/057 Public Participation**
None.

Signed.....Date.....

- TP/18/058 Reports from Unitary Authority Members relevant to this committee**
Cllr Tony Jackson reported that the Armed Forces Day 2019 National Event Salisbury, would take place on Friday 28th June to Sunday 30th June. The Warminster Area Board was actively involved with the event through three projects: Social media photograph campaign as part of the event launch, Community art tapestry project to be displayed at the event in June, Human poppy world record attempt at the event in June, all of which would require community involvement and provide a lasting legacy. The Warminster Area Board had resolved at its meeting in February to award £1800 toward the National Armed Forces Day event and projects, this included the cost of 2 x 52 seater coaches from Warminster community area on Sunday 30 June 2019
- TP/18/059 Town Map**
Cllr Tony Jackson circulated the final proof of the Map. It was proposed by Cllr Batchelor that the map be printed as is, seconded Cllr Robbins voting unanimous in favour.
- TP/18/060 Spring in the Park May 5th 2019**
It was proposed by Cllr Robbins that Cllrs Fryer and Fraser be asked to join the Spring in the Park 2019 Working Party, seconded Cllr Batchelor voting unanimous in favour.
- TP/18/061 Warminster Parking Partnership**
Cllr Robbins reported that officers had prepared an information/joining pack and that he had called on shops and businesses in the Town centre. He would finish calling on the last few shops shortly. The response had been polite but take up had been low.
- Cllr Tony Jackson agreed to approach the relevant Portfolio Holder on Wiltshire Council about the possibility of putting up bigger and better signs in the relevant car parks to advertise the Warminster Parking Partnership scheme.
- TP/18/062 Gazebo**
It was proposed by Cllr Batchelor, that members did not wish the Council to purchase a Gazebo primarily for use by Councillors and that Officers be asked to check what signage/banners the Council had that might be used alongside a non-branded gazebo, seconded Cllr Robbins members voted unanimous in favour. Several Councillors volunteered the loan of their Gazebos at future events.
- TP/18/063 Communications**
None

Meeting closed at 6.25 pm

Signed.....Date.....



Warminster Town Council Regular Payments as at 4th June 2019				
Company	Service	Amount	Expiry	Approved
Aviva	Insurance for all Council and Civic Centre property and activities.	£1,407.51 Monthly	Expires 30/11/2019 Final payment 1/11/19 Renewed Annually	
Boc	Civic Centre Bar gas	Variable	Ongoing	Supplier
Bookers Ltd	Cash & Carry	Variable	Ongoing	Supplier
Water2Business	Water usage - Town Park	£1,467.50 monthly	Ongoing	Supplier
Cascade	Civic Centre Bar Purchase	Variable	Ongoing	Supplier
Clearsky IT/Go Cardless	Computer and software	Variable	Monthly ongoing	Supplier
Fuel Genie	Fuel	Only when purchased	Ongoing	Supplier
Grenke Leasing	Photocopier lease	£336.78 Quarterly	Last payment July 19 Renewable	Clerk
Hills Waste Solution	Waste collection service - All Sites	Monthly Variable	Ongoing	Supplier
Hunot	HR Advice	£240 monthly	Ongoing	
Information Commissioner	Data Licence / Data Protection Fee	£35 if paid via DD	Annual - Ongoing	Clerk
Initial	Civic Centre Sanitation service	£210.60 Annually	36 Months from 03/05/19	Clerk
Office Evolution	Photocopier fee	Variable	Ongoing	Supplier
PWLB	PWLB loan Repayment	£19,800.89-6 monthly	Ongoing	Council
SEE Gas	Civic Centre	Variable	Ongoing	Supplier
SEE Electricity	Electricity Civic Centre & Dewey House	Variable	Ongoing	Clerk
SGW Payroll	Payroll Processing Cost	£75.18 Monthly	Ongoing	Clerk
Streamline/Worldpay (UK) Ltd	Card payment service	Variable	Ongoing	Supplier
Timico	Telephone and Broadband	Variable	Ongoing - Requires 18 months notice to cancel	Supplier
Wessex Lift Company	Civic Centre Lift Service Contract	£114 Quarterly	Ongoing	Clerk
West Mercia Energy	Gas & Electricity Town Park, Car Park, and Toilets	Variable	Ongoing	Supplier

Warminster Town Council Regular Payments as at 4th June 2019				
Company	Service	Amount	Expiry	Approved
Wiltshire Council Rates	Boreham Cemetery Dewey House Civic Centre	£167.93 Annual £5,278.25 Annual £6,874 Annual 10 instalments from 15/04/19	Final payment 15/01/19 - Renewed annually	Clerk



14 Fanshaw Way
Warminster
Wiltshire BA12 9QX

T: 01985 214588
M: 07850 957592
E: gary.boon@sky.com

**Service Agreement
Between:**

Mrs Fiona Fox
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB

And:

GB Heating Limited
14 Fanshaw Way
Warminster
Wiltshire
BA12 9QX

Please find below a quotation for your Maintenance Contract which covers a range of services to be provided by GB Heating Limited for Warminster Town Council covering Warminster Civic Centre and Dewey House, itemised separately, with Schedules attached.

1. Annual Maintenance of Boiler and Ancillary Equipment / Air Handling Plant

We will visit the premises twice a year to carry out the service of the equipment as per Schedule 1 attached on a mutually agreed date during June 2018 and January 2019 and provide a breakdown service throughout the duration of this contract.

For the annual sums of:

Boiler and Ancillary Equipment Maintenance	£287.00
Air Handling Units	£466.00

2. Air Conditioning Plant

We will visit the premises twice a year to service the air conditioning system as per the attached list in Schedule 2, and provide a breakdown service throughout the duration of this contract.

For the annual sum of	£328.00
-----------------------	---------

3. 25 Weymouth Street Annual Gas Safety Certification.

For the annual sum of	£70.00
-----------------------	--------



14 Fanshaw Way
Warminster
Wiltshire BA12 9QX

T: 01985 214588
M: 07850 957592
E: gary.boon@sky.com

4. Water Hygiene Risk Assessment

We will carry out the Water Risk Assessment (this is a one off cost payable every two years) at commencement of Maintenance Contract and issue site documentation, log book and establish testing / dosing frequency. The first of the quarterly water testing regime visits will also take place at this time to check hot, cold and calorifier temperatures: the remaining quarterly checks to be confirmed on mutually agreed dates during March, June and September.

For the sums of:

Risk Assessment	£108.00	(Covers a 2 year period)
Water Testing Maintenance	£1235.00	(annual cost) Quarterly checks and shower sample taken On each visit included

5. Fire Alarm Maintenance

We will visit the premises twice a year to carry out the Fire Alarm, Emergency Lighting and Door Access Systems.

For the annual sum of: £415.00

6. Man Safe System

We will arrange for the Man Safe System to be checked on an annual basis, a date to be agreed.

For the annual sum of: £380.00

7. Dewey House: Air Conditioning

The Air Conditioning System within the CCTV Room will also be serviced twice a year during the same visits as per the main Civic Hall, and a breakdown service provided throughout the duration of this contract.

For the sum of: £98.00

2 No TVC/C water samples to be taken annually for analysis

For the sum of: £195.00

Please note:

This cost applies only when the samples are taken on the same visits as the main Civic Centre visits.

8. Any material / parts supplied will be subject to a 10% uplifting cost



14 Fanshaw Way
Warminster
Wiltshire BA12 9QX

T: 01985 214588

M: 07850 957592

E: garyboon@sky.com

9. This Agreement will run for one calendar year in consideration of the customer paying to GB Heating Limited the sum of £3582.00 plus VAT at the current applicable rate. Upon signing this Agreement and anniversary thereof in each succeeding year, the contract will automatically be renewed from year to year, terminable upon three months' notice (in writing), prior to the due date, given by the customer to GB Heating Limited.
10. The quoted rate in paragraph 8 will be reviewed annually and advised to the client in advance of the due date.
11. GB Heating Limited will undertake to keep the equipment working to its designed standard and the customer will give all possible assistance to this end.
12. In the event of dissatisfaction by the customer of the service rendered, the customer should notify GB Heating Limited to allow a resolution of the complaint.
13. This Agreement provided the customer access to GB Heating's out of hour emergency call out service under which we will attend to as soon as practicably possible to make safe or repair. The call out will be deemed to commence from departure for GB Heating Limited's premises.
14. Hourly rates will be charged at £40.00 during normal working hours (07.30 - 17.00)
15. Out of hours working will be charged at £50.00 per hour (17.00 – 07.30)

Gary Boon
Company Director
07850 957592

To commence your year's maintenance, please sign both copies of this Agreement and return them to our office for counter signature.

Signature:

Signature:

Date:

Date:

Position:

Position:

For and on behalf of
Warminster Town Council

For and on behalf of
GB Heating Limited



14 Fanshaw Way
Warminster
Wiltshire BA12 9QX

T: 01985 214588
M: 07850 957592
E: gary.boon@sky.com

Schedule 1

Annual Maintenance of Boiler and Ancillary Equipment

Schedule of Equipment to be serviced:

- 2 No Boilers
- Heating Pressurization Unit
- Plantroom Valves
- 1 No Hot Water Cylinder
- Grundfoss Heating Circulators
- 3 No Roof Mounted AHUs (including belts and filters, changed annually)

Schedule 2

Air Conditioning Plant

Schedule of Equipment to be serviced:

- 3 No Daikin Air Conditioning Systems
- 1 No Marstair Cellar Cooling System

Schedule 3

Dewey House

Schedule of Equipment to be serviced:

- 1 No Air Conditioning Unity CCTV Room
- 2 Visits per Annum in conjunction with Civic Hall dates

GRANT APPLICATIONS JUNE 2019 (* SEE NOTES ATTACHED)													
NAME	APP No.	AMOUNT	BENEFIT TO LOCAL RESIDENTS	RES HELD	OWN BUDGET LINE?	OTHER FUNDING APPLIED FOR?	PURPOSE	RUNNING COSTS	ACCS ENC?	TERMS OF REF?	CONST/ M&A?	EQUAL OPPS?	Inv/Quote/Stat
						*see notes							
Cop Heap Volunteers	1	£1,424.44	All local residents and any person wishing to enjot the tranquility of the Memorial Woods.	£2	No	see notes	To improve and maintain Cop Heap Memorial Wood and where possible improve its setting within the Cop Heap County Wildlife Site (CWS)	run by volunteers	yes				yes
Friends of St George's	2	£2,000.00	Currently 182 children on roll and their families	£791	No	No	The composter is a means of engaging children in undersanding their impact on the environment. Total cost is £3636 and the Friends is undertaking fundraising activities towards the cost.	run by staff and pupils	yes		yes	yes	yes
Griffin Gardeners - Horningsham Primary School	3	£2,000.00	73 pupils plus staff and local community		No	No	To make the garden area more accessible and sustainbale	run by staff and pupils total cost of scheme £2,243	no	no	no	no	yes
Help Counselling Service	4	£300.00	Curently 23 people from the town use the facility. The clinet benefits from the counselling but mental health problems effect the whole family.	£17,009	No	see notes	To help with volunteer expenses which we expect to amount to £8000 this year as services are expanded	Approx £47,000 per annum	yes		yes		
The Minster Church of St Denys	5	£2,000.00	1000 people use the Minster Church os St Denys	£36,000	no	see notes	To help complete the restoration of the oldest beel, The Tenor 1737	Total cost of repair to this bell, £9026+VAT all bells £52,000	yes				

GRANT APPLICATIONS JUNE 2019 (* SEE NOTES ATTACHED)													
NAME	APP No.	AMOUNT	BENEFIT TO LOCAL RESIDENTS	RES HELD	OWN BUDGET LINE?	OTHER FUNDING APPLIED FOR?	PURPOSE	RUNNING COSTS	ACCS ENC?	TERMS OF REF?	CONST/ M&A?	EQUAL OPPS?	Inv/Quote/Stat
						*see notes							
Multiple Sclerosis Therapy Centre	6	£1,000.00	250 members of which 100 live in Warminster and surrounding villages	£20	No	see notes	Counselling service for members, families and carers	Approx £90,000 per annum	yes	yes	yes		
Relate Wiltshire and Somerset	7	£910.00	Approx 47 people in the Warminster area.				a grant of £938 would provide a bursary for upto 3 young people for 7 sessions		yes	yes			
Royal British Legion - Warminster Branch	8	£500.00	320+ members		no	yes	purchase a new marquee for events		yes	yes			
Sustainable Warminster	9	£340.45	Anyone wishing to participate.	£1,664	No	no	To purchase 2 wildlife cameras to assist in recording and protecting wildlife. Aim to add to the species recordsheld by the biological records at the Wildlife Trust.	£25	yes		yes	yes	yes
Touching Tones	10	£465.93	42 people from warminster in 2018-19		no	no	To purchase intruments and sensory equipment	Touching Tones finance room hire, therapists, refreshments and support	yes		yes		yes
Warminster Athenaeum	11	£2,000.00	10,000 annual use the Athenaeum		no	no	Architestic fees and planning vapplication costs to ensure backstage is able to support drama groups						
Warminster and District Stroke Club	12	£1,500.00	stroke survivors and their carers - currently 36 members			no	social and other support activities and to provide infromation	£6,000			yes	yes	

GRANT APPLICATIONS JUNE 2019 (* SEE NOTES ATTACHED)													
NAME	APP No.	AMOUNT	BENEFIT TO LOCAL RESIDENTS	RES HELD	OWN BUDGET LINE?	OTHER FUNDING APPLIED FOR?	PURPOSE	RUNNING COSTS	ACCS ENC?	TERMS OF REF?	CONST/ M&A?	EQUAL OPPS?	Inv/Quote/Stat
						*see notes							
Warminster Carnival Committee	13	£3,500.00	All who turn out for the carnival event and funday in the park. Local charities benefit afterwards	£20,670	yes	no	Marshalls for road closures, cleaning up town after the event and sponsorship for classes, bands and majorettes.	Approx total cost of the event £9560	yes				
Warminster Community Fridge	14	£600.00	Any local resident who wishes to use it.	£0	no	no	To buy a fridge, insurance and running costs.	£125					
Warminster Dementia Centre- Alzheimer's Support	15	£500.00	Predominatley for people with dementia their families, carers, community volunteers and community groups.	£165	no	yes	Require assistance with the installation of dementia friendly ground level lighting for a newly builtaccess bridge to the first floor. Plus one wall mounted light above wheelchair lift to complete access work.		yes	yes	yes	yes	
Warminster Flers Association	16	£500.00	Members of the Association and interested parties	£949	no	no	To finance the ever increasing cost of entertaining our French friends in 2020	amnnual expenditure approx £4050	yes		yes		
Warminster Highbury Youth Football Club	17	£2,000.00	provide a service for other 200 children a month and enegage 30 adult volunteers	£44,163	no		To start and promote girls only football teams and secondly new equipment for the club, goals and pitch shelter.		yes		yes		
Warminster Philharmonic Orcestra	18	£300.00	Bi annual concerts and concerts for charities and care homes	£259	no	no	scores and parts cost around £300 for a full concert. The grant would add new material to the repetoire	approx £7244 a year	yes		yes		
Warminster Town Football	19	£1,000.00	Spectators to watch and play football and people of the town for christening parties etc	£6,614	no	no	Purchase to replace broken and non repairable line machine to enable and match play.		yes	yes			yes

GRANT APPLICATIONS JUNE 2019 (* SEE NOTES ATTACHED)													
NAME	APP No.	AMOUNT	BENEFIT TO LOCAL RESIDENTS	RES HELD	OWN BUDGET LINE?	OTHER FUNDING APPLIED FOR?	PURPOSE	RUNNING COSTS	ACCS ENC?	TERMS OF REF?	CONST/ M&A?	EQUAL OPPS?	Inv/Quote/Stat
						*see notes							
We hear you	20	£1,170.00	Anyone affected by a life threatening condition: not just patients but alos other family members carers and loved ones	£131,964	no	no	WHY has a waiting list and would like to offer an extra weekly session to address this need.	£1,170	yes		yes	yes	
WVCP - Grovelands Countryside and Wildlife Group	21	£500.00	protecting trees, wildlife and open space	£1,091	no	see notes	To purchase tools, signs, bins, notices, seeds, trees info frame for pictures of wildlife		yes				
Warminster Mens Shed	22	£2,000.00	To provide a venue for the Mens Shed		no	no	To pay the business rates for a venue in Three Horseshoes Walk	£2,000	no				
TOTAL APPLIED FOR		£26,510.82											